PLANNING YOUR PPI

WORKSHEET

List all the research activities that will be required to answer your research question, to share the findings of your research and to impact policy or practice. For each activity, consider if there is a role for PPI contributors. For example:

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| **Activity** | **Role for PPI?**  | **PPI approach?**  |
| Agree the research question – what is the most important thing to address right now, with the resources and time we have available?  |  |  |
| What data will you need to answer this question?  |  |  |
| Where will you find that data (if already collected)? *And/or* Who will provide the data (these are study participants)?  |  |  |
| Will you need ethical approval to collect data? If yes, list the steps involved: |  |  |
| How will you collect data (this is study methodology and protocol)?  |  |  |
| How will you analyse the data?  |  |  |
| How will you report on and share the results?  |  |  |
| What is the next step when you have shared the results?  |  |  |

**For each activity that you identify as having scope for PPI, answer these questions:**

1. What insights can PPI contributors bring to this activity?
2. What questions do we need to ask to gather this insight?
3. What method/s of involvement will you use?
4. What do we need to do to successfully deliver the involvement activity?
5. How will we evaluate the impact of the involvement?

**Whose voices need to be heard?**

Think about the mix of voices that you need to include – in some activities? In all activities?

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| **Activity** | **Role for PPI?**  | **PPI approach**  |
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