



Instructions for the safe use of Lighting Hoists & Truss Frames in the Bailey Allen Hall and Theatre (Áras na Macleinn)

1.0 Responsibility for structural support of lighting rigs.

Buildings and Estates is responsible for ensuring that all lifting equipment including and supporting the aluminium lighting trusses, to which lights are attached, are structurally sound.

A visual inspection of the lifting equipment will be undertaken every 6 months and load tested every 5 years, in accordance with the Safety, Health and Welfare at Work 2010 (General Application) Regulations 2007.

Records of the inspections and tests will be kept by Buildings & Estates.

2.0 Responsibility for lighting equipment

2.1 Bailey Allen Hall

Any **University Unit** commissioning lighting for an event must ensure that the lighting works are only carried out and certified by insured, competent lighting contractors.

University units who procure lighting contractors **must** inform the lighting contractor of the following:

1. The safe working load of the hoists must not be exceeded (the SWL is marked on each hoist).
2. The safe working load of the aluminium lighting trusses must not be exceeded (the SWL is marked on each truss)
3. Under no circumstances interfere with the lifting equipment above the level of the lifting hook.
4. The aluminium lighting trusses are not to be modified or altered in any way.
5. Do not remove the safety cable from the aluminium lighting trusses.
6. Visually inspect trusses for physical damage, i.e. distortion, twisting or bending, prior to using.

If damaged, do not use and report to Buildings & Estates.



2.2 Bailey Allen Theatre (The Cube)

Any **University Unit** commissioning lighting for an event must ensure that the lighting works are only carried out and certified by insured, competent lighting contractors.

University units who procure lighting contractors **must** inform the lighting contractor of the following:

1. The safe working load of the hoists must not be exceeded (the SWL is marked on each hoist).
2. The safe working load of the aluminium lighting trusses must not be exceeded (the SWL is marked on each truss).
3. Under no circumstances interfere with the lifting equipment above the level of the lifting hook.
4. The aluminium lighting trusses are not to be modified or altered in any way i.e. no secondary frames, scaffold tubes; couplers etc. are to be connected between the lighting trusses.
5. The aluminium lighting trusses are not to be disconnected.
6. Do not remove the safety cable from the aluminium lighting trusses.
7. Lights can only be connected directly to the lighting trusses.
8. Visually inspect lighting trusses for physical damage, i.e. distortion, twisting or bending, prior to using.

If damaged, do not use and report to Buildings & Estates.