

Hong Kong Baptist University | International Office

Student Exchange Programme Information (Inbound)

General Information	
Website	https://intl.hkbu.edu.hk/student-exchange/incoming-students
Email	exchange@hkbu.edu.hk
Phone	+852 3411 2188
Application Procedures	https://intl.hkbu.edu.hk/student-exchange/incoming-students/preparing-for-your-exchange-at-hkbu/application-procedure
Academic and Accommodation Information	
Academic Calendar	Fall Semester (Semester 1) September to December Spring Semester (Semester 2) January to May Visit the latest Academic Calendar.
Course Load	The minimum study load for a full-time student at HKBU is 12 credits per semester . This is also to satisfy the immigration laws of the Government of the Hong Kong SAR.
Course Offering & Course Registration	<u>Undergraduate Exchange</u> Students can freely choose and enroll in any courses across disciplines (provided that the prerequisite requirements, if any, are met and subject to course availability.) The course pre-registration exercise will be scheduled around mid-July for the Fall semester and mid-November for the Spring semester. Visit the latest Course List. <u>Postgraduate Exchange</u> Limited courses offered by the School of Business only - subject to the prerequisite requirements, if any, and course availability. The course list will be sent to students while applying.
Accommodation	<u>Undergraduate Exchange</u> Students may choose to stay in the Undergraduate Halls or Village CARE on campus. All rooms primarily are double-occupancy and on a first-come-first-served basis. Hall management reserves the right to make the final decision regarding hall assignments. Application details will be sent around mid-July for the Fall semester and mid-November for the Spring semester. <u>Postgraduate Exchange</u> Students may be housed in the Dr. Ng Tor Tai International House (NTT) on campus. Application details will be announced to admitted students. Apart from on campus housing, students may choose to live off-campus. For off-campus options, please visit the Off-campus

	Accommodation Alternatives Section on the Office of Student Affairs webpage Visit Accommodation for more information.
Insurance and Arrival Information	
Visa	The International Office will coordinate the visa applications with the Immigration Department on behalf of the incoming exchange students. Incoming exchange students should follow the CHECKLIST carefully to prepare and submit all required documents before the deadline. Visa applications are reviewed by the Immigration Department individually and take <u>at least 6-8 weeks to process after application deadline</u>, provided that there are no questions on the applications. Please expect the result to be announced by: <u>Fall Semester (Semester 1)</u> Late July/early August <u>Spring Semester (Semester 2)</u> December
Insurance	All incoming exchange students are required to obtain adequate insurance before arriving in Hong Kong. Students may enroll in HKBU's plan or independent plan. Please refer to HERE for more information.
Arrival Information	Students have to make their own way to HKBU. Please refer to the Travel Guide for reference.
Welcome Orientation (Mandatory)	<u>Fall Semester (Semester 1)</u> Late August <u>Spring Semester (Semester 2)</u> Early January Exact Dates to be announced. Please refer to the Important Dates for latest updates.
Fees & Payment	All students are required to pay an administrative fee, visa fee (if applicable) and lodging fee (if applicable) by designated deadlines. The debit note(s) will be available in BUniPort account in due course. Please refer to Cost of Living, Fees & Payment for latest updates.

Last updated: 2025.07