

**Code: QA151**

**Title:**  **Research Grant for Returning Academic Carers**

**Approval Date:** **26 September 2016. Revised and extended Dec 2023**

1. **Purpose**

The University wishes to support members of Academic staff returning from an extended period of leave (18 consecutive weeks or more) connected with caring – such as maternity leave, adoptive leave, paternity leave or leave to care for a dependent to re-establish or maintain their independent research careers. This grant was established as a result of University of Galway’s [Athena Swan](https://www.universityofgalway.ie/genderequality/athenaswan/athenaswanatuniversityofgalway/) activity. It is intended that this grant will provide support to minimise the impact of an extended leave period on research activities.

1. **Description**

The Research Grant for Returning Academic Carers is valued at a maximum of €10,000 to be drawn down on immediate return from leave and is available to women returning from maternity / adoptive leave, and to any research active academic returning from unpaid carer’s/parental leave from 1 September 2016. The grant will be allocated on the basis of a short proposal, supported by the Head of School. The proposal should state clearly how the grant will help the individual re-establish or maintain their independent research and should link the grant directly with specific, time-lined, measurable research outputs. Some of the proposed outputs may take longer to materialise than the duration of the grant. However, these outputs should be articulated and monitored in the Performance for Growth process with oversight from the Head of School. Within 6 months of obtaining the grant, the academic staff member must provide a written report to the Head of School and present at a relevant staff meeting / seminar series if applicable. Academic staff who have previously availed of the grant may make additional applications following another period of extended leave (18 consecutive weeks or more).

**3.0 Responsibilities**

|  |  |
| --- | --- |
| **Name** | **Responsibility** |
| Vice President for Equality, Diversity and Inclusion | Policy Owner  |
| Head of School | Initial approval of application |
| Vice President for Equality, Diversity and Inclusion | Final approval of application |

**4.0 Appendices**

Appendix 1 - Application Form for Research Grant for Returning Academic Carers



**Appendix 1**

**Research Grant for Returning Academic Carers Application Form**

**Please send completed form to** **OVPEDI@universityofgalway.ie**

Name: Title:

School: College:

|  |
| --- |
| Date of return from leave: Proposed date of commencement of grant:  |
|  |

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| --- |
| **Outline the planned activity to be undertaken during the grant period to re-establish independent research career or maintain research while on leave: Max 500 words** |
|  |
| **In consultation with your Head of School, outline the relationship between the planned research and the strategic research of the School/Institute/College: Max 500 words** |
|  |
| **Outline the tangible outcomes of the planned research to you and the School. The scholarly merits of the planned activities should be clear, e.g. publications, grant applications, etc.: Max 500 words** |
|  |
| **Provide detail of indicative costs of how the grant will be spent (details may include but are not limited to; buy-out of teaching, travel costs, funding for seminars/visiting collaborators, publication/conference costs, laboratory analysis):** |
|  |
| Indicative Budget Table |
| **Description** | **Cost** |
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**Additional information is requested in the Summary CV form, including your publications, grant funding, and PhD students. You may attach additional sheets as necessary.**

**Please check the box to confirm you have completed the Summary CV.**

**Please check the box to confirm that your IRIS profile is up-to-date.**

**I confirm the information above is accurate and I agree to produce a report detailing the outcomes of the Research Grant for Returning Academic Carers to the Head of School/Dean on completion of the grant.**

Signature: Date: (Applicant)

***I recommend approval of the grant.***

Signature: Date:

 (Head of School)

 ***I approve the awarding of the Research Grant for Returning Academic Carers.***

Signature: Date:

 (Vice President for Equality, Diversity and Inclusion)

**Summary of Curriculum Vitae Form**

**1. Name:**

**2. School:**

**3. Present Post:**

**4. Date of initial appointment to University of Galway:**

**5.** **Date of appointment to present grade:**

**6.** **Dates of any unpaid leave connected with caring in the period since appointment:**

|  |  |  |
| --- | --- | --- |
| Type of Leave | From | To |
|  |  |  |
|  |  |  |
|  |  |  |

**7. Details of Third Level Education:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| University and/or other | From | To | Courses | Qualifications |
|  |  |  |  |  |
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**8. Outputs:**

Please complete the following table inserting the ***number*** of research and scholarly outputs in the last 8 years relevant to each code as detailed below. Please also ***attach a list*** of actual outputs to your application.

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Pub. Code** | **Year 1** **Current AY** | **Year 2**  | **Year 3**  | **Year 4**  | **Year 5**  | **Year 6**  | **Year 7**  | **Year 8**  | **Total no. of publications in all previous years**  | **Total no. of ALL****publications**  |
| **A**  |  |  |  |  |  |  |  |  |  |  |
| **B**  |  |  |  |  |  |  |  |  |  |  |
| **C**  |  |  |  |  |  |  |  |  |  |  |
| **D**  |  |  |  |  |  |  |  |  |  |  |
| **E**  |  |  |  |  |  |  |  |  |  |  |
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| **G**  |  |  |  |  |  |  |  |  |  |  |
| **H**  |  |  |  |  |  |  |  |  |  |  |
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| **M**  |  |  |  |  |  |  |  |  |  |  |
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| **Publication Codes** |
| A. Article in a book | I. Creative work |
| B. Article in a peer-reviewed journal | J. Maps |
| C. Article in a journal | K. Journal/Editorship |
| D. Book (whole) | L. Patent granted |
| E. Book Review published as an article in a journal | M. Report |
| F. Chapter in a book | N. Abstracts |
| G. Conference Proceedings (editorship) | **O. Other (Please detail)** |
| H. Conference Paper published in a Proceedings |  |

**9. Postgraduate Research Students:**

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| --- | --- | --- | --- | --- | --- | --- |
| Name of Student | Programme | Date of Registration | Date Award Expected | Date Degree Awarded | F/T or P/T | Co-supervised (Y/N) |
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**10. Research funding obtained:**

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| --- | --- | --- | --- |
| Funding Body | Detail | Year | Amount |
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**APPLICANT DECLARATION**

**I confirm the information above is accurate.**

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_

 *(Applicant)*