

Discipline/Unit

***INVOICE***

Customer Name & Address:

 **Telephone** 091

 **Email:** income@nuigalway.ie

**Invoice No. – (*Invoice no should begin with Cost Centre Number eg D9999-1)* VAT Registration:** 0022578J

**Date**

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| --- | --- | --- | --- | --- |
| **Quantity** | **Description** |  | **Unit Price** | **Total €** |
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|   |   |  |  |  |  |  | **Subtotal** |   |
|   |   |  |  |  |  |  | **VAT** |   |
|   |   |   |   |   |   | **Total Due including VAT** |   |

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BANK TRANSFER PAYMENTS SHOULD BE MADE TO BANK OF IRELAND, 43 EYRE SQUARE, GALWAY

ACCOUNT IBAN NO: IE42 BOFI 903816 28453773 BIC: BOFIIE2D

PLEASE QUOTE INVOICE REFERENCE ON THE BANK LODGEMENT AND REMITTANCE ADVICE

The goods/services shall remain the sole and absolute property of NUI Galway until unconditional payment in full has been received. NUI Galway terms and GDPR terms (each available on the NUI Galway Procurement Office website) apply to this Sales Invoice. If any documents issued by the Customer contain terms which conflict with one or more terms of this Sales Invoice the NUI Galway terms shall prevail.