



This factsheet also serves as an Annex to inter-institutional agreements.

1. Institutional Information

(i) Institutional Details

Full Legal Name of Institution	University of Galway (formally NUI Galway)
Address	University Road, Galway, Ireland
Erasmus ID code	IRLGALWAY01
ECHE Number	28471
Institution website	www.universityofgalway.ie
Erasmus website	https://www.universityofgalway.ie/erasmus-programme/
Course catalogue	https://www.universityofgalway.ie/erasmus-programme/incomingstudents/coursesavailable/

(ii) Main Contacts

Erasmus Institutional Coordinator (KA103)	Kim O'Flynn-Kelly
Responsibilities	Overall management of Erasmus programme (Europe/KA131) Bilateral agreements; staff mobility
Contact details	Kim O'Flynn-Kelly E-mail: kim.oflynnkelly@universityofgalway.ie

Contact for OUTGOING Erasmus Students:	Jodi Blumenfeld
Responsibilities in relation to outgoing students	Administrative support in relation to procedures and grant payments, as well as general queries, for outbound studies and traineeships
Contact details	E-mail: outgoingerasmus@universityofgalway.ie Tel. +353 91 493749
Contact for INCOMING Erasmus Students:	Leona Connolly
Contact details	E-mail: incomingerasmus@universityofgalway.ie Tel. +353 91 495495
Responsibilities in relation to incoming students	Deals with nominations, applications and transcripts, as well as general enquiries from current and prospective inbound Erasmus students.

Academic Coordinators	For details, see individual agreements, or go to https://www.universityofgalway.ie/erasmus-programme/incomingstudents/contactcoordinators/
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2. Detailed requirements and additional information

(i) Recommended Language Skills

With the exception of courses offered through the Discipline of Gaeilge (Irish), teaching is through the medium of English on the courses that are open to visiting students. We do not have a specific exam-based requirement in relation to incoming Erasmus students' level of English, but it is very important that they have a good command of the English language, both written and spoken, because otherwise they will almost certainly encounter significant difficulties in understanding lectures, taking part in class exercises, and in writing assignments and exams. We would suggest **Level B2** on the [Common European Framework of Reference for Languages](#).

For incoming teaching staff, we would recommend level C1.

(i) Disabilities

University of Galway has the infrastructure to welcome students and staff with disabilities. They are requested to liaise with our Disability Support Service (<https://www.universityofgalway.ie/disability/>), making sure to do this well in advance of their visit to Galway so as to allow adequate time for their needs to be assessed.

(ii) Calendar

Nomination deadline Semester 1 or Full Year	15 th May
Application deadline Semester 1 or Full Year	31 st May
Nomination deadline Semester 2	15 th October
Application deadline Semester 2	31 st October
Application Procedure	Details are available at https://www.universityofgalway.ie/erasmus-programme/incomingstudents/admissionprocedures/ A link to our online application system will be sent to all students who have been nominated by their home universities.
Decision response	Students will receive an acceptance e-mail within 5 weeks of the application deadline.
Issue of transcripts	Within 6 weeks of the end of the examination period, transcripts will be sent to the international offices of partner institutions. Copies will also be sent to students.
Academic calendar	Semester 1 usually runs from early September to approx. mid- December (including exams) Semester 2 usually runs from early January to mid-May (including exams) For academic calendars, see https://www.universityofgalway.ie/registry/academic-term-dates/ Repeat examinations for both semesters 1 and 2 always take place in August.

(iii) Reception of Erasmus Students and registration deadlines

An orientation programme for international students usually begins on Thursday of the week before the teaching term commences, and this runs over two days.

Module/course registration usually opens on the date when teaching starts and is available for a period of approximately three weeks. By registering for modules, students will gain access to Canvas our virtual learning environment. Students are advised of all relevant dates by e-mail before they arrive.

They should also check www.universityofgalway.ie/erasmus-programme/incomingstudents/latestnews/

(iv) Course choice for visiting students

Students should consult the handbooks at <https://www.universityofgalway.ie/erasmus-programme/incomingstudents/coursesavailable/>

All modules available to visiting students are listed here, and Erasmus students may not register for any other modules. The only exception is for students coming to us under our Law exchanges; further information can be found at the link mentioned above.

Please note that no postgraduate modules are available to Erasmus students at University of Galway.

(v) English classes

Our English Language Centre provides English for Academic Purposes (EAP) Workshops for all Erasmus students to develop their English-language skills and assist them on their academic journey. Our workshops have a maximum of 15 participants, allowing for interactive learning and individual feedback. Further Information will be provided at Orientation. Please note that this course does not carry ECTS credits.

(vi) Grading System at University of Galway

1 st Class Honours	70% and above
2 nd Class Honours, Grade 1	60% - 69%
2 nd Class Honours, Grade 2	50% - 59%
3 rd Class Honours	40% - 49%
Fail	Below 39%

(vii) Visas

Information and assistance can be provided by the following:

E-mail: international@universityofgalway.ie; tel. +353 91 495277

Website: <https://www.universityofgalway.ie/international-students/offerholders/visasandimmigration/>

(viii) Insurance

Please see our website:

<https://www.universityofgalway.ie/erasmus-programme/incomingstudents/healthmatters/>

(ix) Housing

University of Galway's Accommodation Advisory Service offers advice and assistance.

See <https://www.universityofgalway.ie/student-life/accommodation/> information and contact details.

Please note that reservations of rooms in student residences must be made by dealing directly with the residences. Demand is usually high, and early booking is advisable. It is also worth noting that private sector accommodation can be difficult to find in the first semester, and where possible, single-semester students would be well advised to consider coming to Galway for semester 2 (starting in early January) rather than for semester 1.

The International Office has compiled some hints and tips for incoming Erasmus students seeking accommodation: www.universityofgalway.ie/erasmus-programme/incomingstudents/livinginalway/#tab2

The Erasmus office at University of Galway reserves a small number of rooms for both full year and single semester accommodation at the on-campus student residences at Corrib Village and Goldcrest Village. After our Erasmus application deadline, we send all our incoming Erasmus students a link through which they may apply for one of these reserved rooms. Bookings are accepted on a first-come, first-served basis and capacity is limited, and so we cannot guarantee that all applicants will be successful. We regret that, apart from this, the university is not in a position to reserve accommodation for incoming Erasmus students.