



HOCHSCHULE OSNABRÜCK
UNIVERSITY OF APPLIED SCIENCES



University Details

Full legal name of the institution	Hochschule Osnabrück (HS OS) English: Osnabrück University of Applied Sciences (OS UAS)
ERASMUS code OID, PIC, EUC	D OSNABRU 02 OID: E10208677, PIC: 999846416, EUC: 29857-LA-1-2014-1-DE-E4AKA1-ECHE
President	Professor Dr. Andreas Bertram
Website of OS UAS	www.hs-osnabrueck.de
Postal address Courier address	Postfach 19 40, D-49009 Osnabrück, Germany Albrechtstr. 30, D-49076 Osnabrück, Germany

Center for International Mobility (CIM) and Housing Service

Visitors' address	Hochschule Osnabrück Center for International Mobility (CIM), AB building Albrechtstr. 30, D-49076 Osnabrück, Germany www.hs-osnabrueck.de/en/international/
Head of Center for International Mobility (CIM)	Gunhild Grünanger, phone: +49/541/969-2966 e-mail: g.gruenanger@hs-osnabrueck.de
Institutional ERASMUS Coordinator, International Summer University (ISU)	Christiane Hendess, phone: +49/541/969-2935 e-mail: c.hendess@hs-osnabrueck.de ; isu@hs-osnabrueck.de
International Winter/Summer Language School German	Nina Chapman, phone: +49/541/969-7512 e-mail: intensive-german@hs-osnabrueck.de
Housing Service	Michaela Parise, phone: +49/541/969-3228 e-mail: housing@hs-osnabrueck.de

Faculty of Business Management and Social Sciences (BMSS)

Dean and Vice-President for International Affairs	Professor Dr. Andrea Braun von Reinersdorff phone +49/541/969-3297, e-mail: a.braun@hs-osnabrueck.de
Academic Dean for International Affairs, Academic Director of OS UAS China Competence Center	Professor Dr. Hendrik Lackner phone: +49/541/969-3456, e-mail: h.lackner@hs-osnabrueck.de
Website of the faculty	www.hs-osnabrueck.de/en/wiso/

International Faculty Office (IFO)

Visitors' address	Hochschule Osnabrück International Faculty Office (IFO), CB building Faculty of Business Management and Social Sciences Caprivistr. 30 A, D-49076 Osnabrück, Germany www.hs-osnabrueck.de/en/wiso/international/
Director of International Faculty Office: Bilateral Agreements, Dual Degrees, Coordinator International Guests and Block Weeks	Sabine Kohlsaas , phone: +49/541/969-7364 e-mail: s.kohlsaas@hs-osnabrueck.de
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Incoming Student Advisor: Non-European Countries	Kathrin Heukamp , phone: +49/541/969-3478 e-mail: k.heukamp@hs-osnabrueck.de
Incoming Student Coordinator: Buddy Program, Social Events, Orientation Days, Registration at Citizen Center Coordinator of M.A. International Business and Management	Gita Lestari-Kötting , phone: +49/541/969-7052 e-mail: g.lestari-koetting@hs-osnabrueck.de IFO Incoming Student Tutor , phone: +49/541/969-2208 e-mail: incoming-wiso@hs-osnabrueck.de
Coordinator DAAD Project China, partner university: Haikou University of Economics	Lu Chen , phone: +49/541/969-3756 e-mail: l.chen.1@hs-osnabrueck.de
Coordinator of B. A. International Logistics Management China (LOGinCHINA)	Olga Tautfest , phone: +49/541/969-2089 e-mail: olga.tautfest@hs-osnabrueck.de
Outgoing Student Advisor: Europe (except Spain)	Britta Horstmann-Koopmann , phone: +49/541/969-3632 e-mail: b.horstmann-koopmann@hs-osnabrueck.de
Outgoing Student Advisor: Non-European Countries + Spain, Summer Schools Abroad; International Guests and Block Weeks	Heike Reichel , phone: +49/541/969-3009 e-mail: h.reichel@hs-osnabrueck.de

Information for Incoming Students	
Semester dates	<p><u>Winter semester:</u> September 1 to February 28/29 <u>Lecture period:</u> mid-September to mid-January <u>Examination period:</u> mid-January to beginning of February</p> <p><u>Summer semester:</u> March 1 to August 31 <u>Lecture period:</u> beginning of March to mid-June <u>Examination period:</u> mid-June to beginning of July</p>
Latest day of arrival: one day before orientation program starts	<p><u>Orientation days:</u> one to three days in the week before the lectures begin, i. e. mid-Sept. (winter) or end of Feb. (summer), check academic calendars for exact dates, attendance mandatory for visiting students!</p>
Academic calendars	<p>www.hs-osnabrueck.de/wiso-incoming-academic-calendars</p>
Online registration via Mobility-Online portal	<p>Admission and language requirements, documents required, application procedure, learning agreement etc.:</p> <p>www.hs-osnabrueck.de/wiso-incoming-registration</p>
Application and nomination periods	<p><u>Winter semester:</u> March 1 to May 15 <u>Nomination deadline:</u> April 30</p> <p><u>Summer semester:</u> September 1 to November 1 <u>Nomination deadline:</u> October 15</p>
Websites for incoming students	<p>Incoming students at faculty BMSS (handbook for international students, buddy program, orientation days, etc.): www.hs-osnabrueck.de/wiso-incoming-en</p> <p>Further information on study and life in Osnabrück (visa, financing, costs, etc.): www.hs-osnabrueck.de/en/international/incoming/visiting-students/</p>
Course catalog for visiting students	<p>www.hs-osnabrueck.de/wiso-incoming-course-catalog</p>
Module descriptions	<p>www.hs-osnabrueck.de/en/wiso/international/incoming/#c209983</p>
Languages of instruction	<p>German and English, plus various foreign language courses: www.hs-osnabrueck.de/en/wiso/international/incoming/#c209981</p>
Transcripts of records, grading system	<p>Issued by Student Affairs Office and posted at the earliest in March (after winter term), in September (after summer term): www.hs-osnabrueck.de/en/wiso/international/incoming/#c209987</p>
Mandatory health insurance	<p>Must be valid during the whole mobility period.</p> <p><u>EU students:</u> European Health Insurance Card (EHIC) or equivalent document</p> <p><u>Non-EU students:</u> German statutory health insurance. Foreign or private insurances only if these can be recognized in Germany – to be checked by an Osnabrück insurer! No student ID card without a proof of a valid insurance!</p> <p>www.hs-osnabrueck.de/visiting-students-health-insurance</p>
Further recommended insurances:	<p>Accident, private liability, travel health insurances More details: check handbook for international students on incoming website</p>
Mobility costs	<p><u>Approximate monthly cost of living:</u> 800 to 950 euros</p> <p><u>Semester fee:</u> ca. 250 euros (public transportation, services – no tuition fee) www.hs-osnabrueck.de/visiting-students-semester-fees</p> <p><u>Further costs:</u> see handbook for international students</p>
Housing Service	<p>www.hs-osnabrueck.de/en/housing-service/</p>
International Language Schools German	<p>Held during semester breaks, reduced course fees for exchange students from partner universities:</p> <p>www.hs-osnabrueck.de/international-winter-language-school www.hs-osnabrueck.de/international-summer-language-school</p>
International Summer University (ISU)	<p>www.hs-osnabrueck.de/international-summer-university</p>
Guest lecturers	<p>www.hs-osnabrueck.de/en/university/faculties/wiso/international/guest-lecturers/</p>