



AOYAMA GAKUIN UNIVERSITY (TOKYO)

Fact Sheet for Student Exchange Program 2024-25

General Information	
Office Dealing with Student Exchange Program	International Center 4-4-25 Shibuya, Shibuya-ku, Tokyo 150-8366 Phone: +81-3-3409-8462 Fax: +81-3-3409-7923
Contact Persons at Aoyama Campus	Inbound Exchange (Partner University students coming to AGU) Inbound Exchange Team Email: exchange@aoyamagakuin.jp Outbound Exchange (AGU students to Partner Universities) Outbound Exchange Team Email: agu-outbound1@aoyamagakuin.jp
Locations of the Campuses and Academic Departments	<u>Aoyama Campus</u> 4-4-25, Shibuya, Shibuya-Ku, Tokyo, JAPAN 150-8366 - 7 Academic Schools/Colleges: Literature; Education, Psychology & Human Studies; Economics; Law; Business; International Politics, Economics & Communication; Cultural and Creative Studies <u>Sagamihara Campus</u> 5-10-1, Fuchinobe, Chuo-Ku, Sagamihara, Kanagawa, JAPAN 252-5258 - 4 Academic Schools/Colleges: Science & Engineering; Social Informatics; Global Studies & Collaboration (Japan Studies Program); Community Studies
Related Websites	Inbound Exchange Program Website: https://www.aoyama.ac.jp/en/admission/exchange/ University Website: http://www.aoyama.ac.jp/ Aoyama Gakuin Website: https://www.aoyamagakuin.jp/
Academic Information	
Academic Calendar	<u>Spring 2024 (1st Semester)</u> End of March: Arrival to Japan End of March to Early April: Orientation week Early April to End of July: Classes are held End of July to Early August: Final Exam Period <u>Fall 2024 (2nd Semester)</u> Early September: Arrival to Japan Mid-September: Orientation week Mid-September to End of January: Classes are held End of January to Early February: Final Exam Period https://www.aoyama.ac.jp/en/campuslife/academic_calendar.html

Japanese Courses for Exchange Students (optional courses)	<p><u>Aoyama Campus</u> Japanese Language & Culture Classes - Japanese (A),(B),(C) and (D) subjects: 4 classes per week (credited) -Society and Culture of Japan (credited) - Japanology: 1 class per week (credited)</p> <p><u>Sagamihara Campus</u> Japanese Language & Culture Classes - Japanese (A),(B),(C) and (D) subjects: 4 classes per week (credited) - Society and Culture of Japan (credited) - Japanology: 1 class per week (credited)</p> <p>IMPORTANT NOTES:</p> <ol style="list-style-type: none"> 1) <u>A certain level of Japanese proficiency (JLPT N4 or equivalent) is required to register for credited Japanese language courses from the spring 2024 semester.</u> 2) <u>Not-credited Japanese language courses for beginners taught in English is scheduled to start in the spring 2024 semester (free of charge).</u> 3) Taking Japanese language courses is optional. Students can take ONLY English-taught courses.
Course Syllabus	<p>http://syllabus.aoyama.ac.jp/ NOTE: For every Academic Year, course information and the English courses list will be updated at the end of March.</p>
List of Courses taught in English (Undergraduate)	<p>https://www.aoyama.ac.jp/en/admission/exchange/course.html</p>
Course Restrictions for Exchange Students	<p>M.B.A. program, Physical Education classes, Teacher’s Certificate courses, Foreign Language courses for Japanese students, some courses offered by the Department of Education, and courses that are not open to the exchange students</p> <p>NOTES: Master-level students may be accepted on a limited basis, subject to approval from the academic staff based on the student’s academic objectives. For the master’s-level student exchange, please contact the above contact person before student nomination. Most Master’s programs require a high level of Japanese proficiency.</p>
Minimum Number of Credits	<p>14 credits per semester</p>
Course Registration	<p>Register online during the course registration period after attending the course registration orientation upon arrival.</p>
Transcripts Issuance Timing	<p><u>Spring (1st Semester)</u> Grade Report (in Japanese, on the student portal): Early September Official Transcript (in English): Late September</p> <p><u>Fall (2nd Semester)</u> Grade Report (in Japanese, on the student portal): Early March Official Transcript (in English): April</p> <p>IMPORTANT NOTE: AGU cannot issue an official transcript earlier than the specified months above.</p>
Application for Inbound Exchange Program	
Duration of Exchange	<p>One semester or 1 full-year (two semesters)</p>
Required G.P.A	<p>G.P.A. 2.5 (4.0 scale) or above NOTE: If G.P.A. is not on a 4.0 scale, please submit a ‘Verification of Academic Standing’ written by the International Office Director that states that the student has scored on average or above average in his or her official grades.</p>

Required Language Proficiency	<p>Aoyama Campus <u>Literature; Education, Psychology & Human Studies; Economics; Law; Business; International Politics, Economics & Communication; Cultural and Creative Studies</u></p> <p>A) have studied Japanese for more than one year and have JLPT N5 or equivalent OR B) Japanese Proficiency NOT REQUIRED if the applicant will take only English-taught courses. Instead, students must have the following English proficiency: <u>TOEFL iBT 68 or IELTS 5.5 or higher</u>, unless English natives (*) NOTE: B) may not apply to Master's level applicants. Courses at the Master's level are taught in Japanese. Therefore, a high level of Japanese ability is mandatory for most Master's courses.</p> <p>Sagamihara Campus • <u>Social Informatics, Science & Engineering, Community Studies</u> - have studied Japanese for more than 1 year and have JLPT N5 or equivalent • <u>Global Studies and Collaboration (Japan Studies Program),</u></p> <p>A) have studied Japanese for more than 1 year and have JLPT N5 or equivalent OR B) Japanese Proficiency is NOT REQUIRED if the applicant will take only English-taught courses. In this case, s/he must have the following English Proficiency: <u>TOEFL iBT 68 or IELTS 5.5 or higher</u> (*) (*) NOTES: In case TOEFL or IELTS are not conducted in the applicant's country, please submit; 1) Official English Test Score and an official IELTS or TOEFL iBT score conversion table issued by the test organization; OR 2) The 'English Proficiency Report' (downloadable from the website below) must be completed by a <u>full-time faculty member</u> teaching English language classes or a <u>full-time faculty member</u> who has obtained a degree from a university where the instruction was in English.</p>	
	<p>Student Application Materials</p> <p>https://www.aoyama.ac.jp/en/admission/exchange/material.html * Please refer to the Application Instructions for the semester sent by the AGU International Center for the details.</p>	
Nomination Period (from partner institutions to AGU)	Spring (1st Semester)	Fall (2nd Semester)
	September 1 to October 31	February 1 to March 31
Student Application Deadline	November 10, 2024	April 10, 2024
	* Please note that AGU accepts applications only from the students nominated by the partner institutions during the nomination period.	
Accommodation and Others		
Student Facilities and Support:	https://www.aoyama.ac.jp/en/campuslife/facilities.html	
Housing Information for Exchange Students	https://www.aoyama.ac.jp/en/admission/exchange/housing_exchange_program.html	
Estimated Living Costs	The following is an estimate of the living costs of attending AGU as an Exchange Student for a full academic year (12 months).	
	*Amounts vary depending on lifestyle. Room & Board ¥ 1,260,000 to 1,450,000 Books and Materials ¥ 60,000	

	<p>Transportation ¥ 35,000</p> <p>Extracurricular activities ¥ 70,000</p> <p>National Health Insurance ¥ 25,000</p> <p>Miscellaneous ¥ 100,000</p> <p style="text-align: right;">Total ¥ 1,550,000 to ¥1,740,000</p>
Health Insurance/Travel Insurance	<p>Enrolling in the Japanese National Health Insurance (NHI) is compulsory for exchange students (approx. JPY2,000/m. Varies according to the city/ward where a student resides). Must apply on arrival at the local city/ward office. Besides the above, it is highly recommended that students arrange appropriate overseas travel insurance in their home country, which should cover their study period in Japan.</p>
University Fitness Center	<p>The membership fee is JPY3,000/per academic year. Students must take a Fitness Center orientation and university health check-up to use the center.</p>
Support for Exchange Students	
Tutor (Buddy) System	<p>Student volunteers (mostly local Japanese students) will be assigned to provide peer support on school and day-to-day matters.</p>
Aoyama Gakuin Chat Room	<p>Chat Room is a space on campus where international and Japanese students teach their languages to each other (free of charge). https://www.aoyama.ac.jp/en/campuslife/chat_room/ -Japanese Sessions: Japanese students teach international students conversational Japanese -English Sessions: English-speaking exchange students can work as Chat Leaders to teach Japanese students conversational English (will be paid per hour).</p>
International Commons (at Aoyama Campus)	<p>“International Commons”, located at Aoyama Campus, holds Chat Room, an English counseling service, as well as a lounge space where international students and local students can get together to talk, play games, etc. Various social and cultural events are also held there.</p>
Counseling Services on Campus	<p>An English-speaking counselor is available three days/a week at the Aoyama Campus. Counseling in Japanese is also available every weekday at the Student Counseling Center at Aoyama and Sagamihara Campus. * Advanced reservation is required. Free of charge.</p>
Social and Cultural Events	<p>-International Coffee Hour -Other optional events: Half-day tour in Tokyo, visiting historical sites, etc.</p>

Note: The information on this sheet is as of January 24, 2024. It is subject to change.