Practice Education Assessment Form – Level 2

This form is completed for 4th Year Students

***(Developed in collaboration with the School of Occupational Therapy, University of Dublin, Trinity College)***

(Please return completed report [not a copy] *directly to the Discipline Office)*

|  |  |
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| **Name of Student** |  |
| **Name of Service** |  |
| **Type of Experience** |  |
| **Date of Experience (dd/mm/yyyy)** | **From**  | **To**  |
| **Name of Practice Educator** |  |

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| **Number of Days Absent** |  |
| **Total Hours Completed** |  |

**OVERALL LEVEL OF ACHIEVEMENT**

|  |  |
| --- | --- |
| **Competent**[ ]  | **Not Competent**[ ] *(Student required to repeat placement)* |

**N.B. If a student is awarded a** **not competent grade (Not Evident or Emerging) for one or more competencies at the final assessment, this indicates an overall not competent level of achievement**

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| **Signature of Practice Educator** |  |
| **Email of educator** |  |
| **Signature of Student** |  |

***Both*** *signatures are required.*

**Student Hours Log**

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| **Week (From – To) (dd/mm/yyyy)** | **Hours Completed** | **Initials of Practice Educator** |
| **1.** to  |  |  |
| **2.** to  |  |  |
| **3.** to  |  |  |
| **4.** to  |  |  |
| **5.** to  |  |  |
| **6.** to  |  |  |
| **7.** to  |  |  |
| **8.**  to  |  |  |

**To be completed by Practice Educator:**

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| **Sick leave hours taken:** |  | **Sick leave hours made up:** |  |
| **Sick leave certified:** | **Yes [ ]  No [ ]**  | **Sick leave cert forwarded to PEC\*:** | **Yes [ ]  No [ ]**  |
| **Other leave/absence** | **Number of hours:****Reason:** |
| **Number of public holidays:** |  | **Total hours completed:** |  |
| **Signature of Practice Educator:** |  | **Date:** |  |

*\* It is the responsibility of the student to forward their sick certs to the PEC directly.*

**To be completed by Student:**

|  |  |
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| **Student Name and Number** | **Student Signature / Date** |
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FINAL FORMATIVE ASSESSMENT

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| **Name of Student:** |  |
| **Name of Practice Educator:** |  |

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| **Summary of Practice Educator’s Comments and Feedback** |

*Please continue comments on separate page if required.*

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| **Student’s Comments and Feedback** |

*Please continue comments on separate page if required.*

HALF-WAY FORMATIVE ASSESSMENT

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| **Name of Student:** |  |
| **Name of Practice Educator:** |  |

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| **Summary of Practice Educator’s Comments and Feedback** |

*Please continue comments on separate page if required.*

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| **Student’s Comments and Feedback** |

*Please continue comments on separate page if required.*

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| **Signature of Student** |  |
| **Signature of Practice Educator** |  |
| **Date (dd/mm/yyyy)** |  |

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| **NOT EVIDENT** – This competency was not demonstrated. | **EVIDENT** – This competency was consistently demonstrated. |
| **EMERGING** – This competency was not consistently demonstrated. | **ENHANCED** – This competency was consistently demonstrated. The performance was to a high standard. |

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|  | **Half-Way** | **End of Placement** |
|  | **Not Competent** | **Competent** | **Not Competent** | **Competent** |
| **Occupational Competencies** | **Not Evident** | **Emerging** | **Evident** | **Enhanced** | **Not Evident** | **Emerging** | **Evident** | **Enhanced** |
| 1. Demonstrate through either verbal or written communication an understanding of the meaning of occupation for the client and the client group or community. | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |
| 2. Demonstrate through either verbal or written communication the person-occupation-environment relationship within the client’s context. | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |
| 3. Analyse the use and adaptation of occupations for the client’s group and/or community. | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |
| 4. Apply the therapeutic use of occupation to influence health and well-being of the client or group positively. | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |
| 5. Support engagement and participation in meaningful occupation. | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |
| 6 Demonstrate an awareness of occupational justice and occupational deprivation for the client and/or community.  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |

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| **Halfway Comments on OccupationAL Competencies** |

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| **final Comments on OccupationAL Competencies** |
|  | **Half-Way** | **End of Placement** |
|  | **Not Competent** | **Competent** | **Not Competent** | **Competent** |
| **Communication Competencies** | **Not Evident** | **Emerging** | **Evident** | **Enhanced** | **Not Evident** | **Emerging** | **Evident** | **Enhanced** |
| 7. Demonstrate listening, verbal and non-verbal communication skills, both formally and informally. | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |
| 8. Give and receive feedback in an open and honest manner. | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |
| 9. Present oral information in a clear, concise and well-structured manner both formally and informally. | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |
| 10. Write accurate, clear, contemporaneous records in accordance with legal and professional requirements. | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |
| 11. Communicate effectively and in a professional manner with individuals. | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |
| 12. Communicate effectively and in a professional manner in a group environment. | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |
| 13. Form collaborative working relationships within interdisciplinary teams. | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |
| 14. Use computer and/or communication technologies appropriately in the  placement setting. | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |
| 15. Provides   information with intervention  options with professional opinion to the  service users, and/or health professionals and/or relevant others. | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |
| 16. Apply the principles of therapeutic use of self for client interactions. | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |
| 17. Demonstrate the ability to provide  appropriate instruction  and supervision  when delegating tasks to others where  appropriate. | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |

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| **Halfway Comments on communication Competencies** |

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| **final Comments on communication Competencies** |
|  | **Half-Way** | **End of Placement** |
|  | **Not Competent** | **Competent** | **Not Competent** | **Competent** |
| **The Occupational Therapy Process Competencies** | **Not Evident** | **Emerging** | **Evident** | **Enhanced** | **Not Evident** | **Emerging** | **Evident** | **Enhanced** |
| 18. Select and apply appropriate conceptual and practice models to guide the occupational therapy process. | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |
| 19. Demonstrate an integration of occupational therapy theory within practice. | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |
| 20. Demonstrate an integration of relevant supporting evidence based knowledge within occupational therapy practice. | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |
| 21. Demonstrate a logical and systematic approach to problem solving and decision- making. | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |
| 22. Demonstrate engagement in clinical reasoning to guide practice. | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |
| 23. Demonstrate engagement in reflection and evaluation of practice.  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |
| 24. Facilitate a culturally sensitive approach to practice. | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |
| 25. Facilitate a client centred approach. | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |
| 26. Facilitate the active participation of the client in the team. | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |
| 27. Apply the principle of informed consent prior to and throughout the occupational therapy process. | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |
| 28. Demonstrate the use of observation and interview skills to gather relevant information. | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |
| 29. Select and administer appropriate standardised and non-standardised assessment tools. | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |
| 30. Analyse the effect of the person, the environment and the occupation factors on activity and participation. | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |
| 31. Collaboratively identify goals for intervention with the client (or people acting on his/her behalf). | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |
| 32. Plan, grade, implement and modify interventions that are outcome based and relevant to the person’s goals. | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |
| 33. Facilitate effective individual and/or group work interventions. | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |
| 34. Demonstrate a working knowledge of group dynamics within the context. | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |
| 35. Evaluate outcomes in collaboration with all parties. | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |
| 36. Make onward referrals to other agencies or professionals to optimise responses to client needs. | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |
| 37. Plan and implement discharge and follow-up. | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |
| 38. Prioritise and manage a caseload either group or individual, under supervision. | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |
| 39.Demonstrate an ability to understand and manage risk. | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |
| 40. Applies the concepts of advocacy in       addressing the occupational needs of        individuals, groups and communities.  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |
| 41. Select and use assistive technologies or  therapeutic modalities  appropriately and  safely in client interventions. | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |
| 42. Facilitates the service users management of their own health and wellbeing | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |

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| **Halfway Comments on Occupational Therapy Process Competencies** |

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| **final Comments on Occupational Therapy Process Competencies** |
|  | **Half Way** | **End of Placement** |
|  | **Not Competent** | **Competent** | **Not Competent** | **Competent** |
| **Professional Behaviour Competencies** | **Not Evident** | **Emerging** | **Evident** | **Enhanced** | **Not Evident** | **Emerging** | **Evident** | **Enhanced** |
| 43. Work safely in compliance with health and safety regulations as specified in the practice setting.  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |
| 44. Adhere to the ethical, legal, professional and local practice contexts that inform occupational therapy practice. | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |
| 45. Demonstrate an understanding of policy and legislation on local practice context. | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |
| 46. Adhere to confidentiality as described in the local context. | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |
| 47. Present self in a manner appropriate to the working environment. | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |
| 48. Respond constructively to changing circumstances and demands. | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |
| 49. Demonstrate an awareness of personal and professional boundaries within practice. | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |
| 50. Demonstrate a positive approach to clients and team members. | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |
| 51. Demonstrate effective time management. | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |
| 52. Demonstrate best use of resources available. | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |
| 53. Demonstrate an ability to source, analyse and critique literature and research findings. | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |

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| **Halfway Comments on PROFESSIONAL BEHAVIOUR Competencies** |

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| **final Comments on PROFESSIONAL BEHAVIOUR Competencies** |

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|  | **Half Way** | **End of Placement** |
|  | **Not Competent** | **Competent** | **Not Competent** | **Competent** |
| **Professional Development Competencies** | **Not Evident** | **Emerging** | **Evident** | **Enhanced** | **Not Evident** | **Emerging** | **Evident** | **Enhanced** |
| 54. Take responsibility for personal and professional development. | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |
| 55. Actively engage in supervision and request and utilise professional support. | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |
| 56. Implement a learning contract. | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |
| 57. Identify own personal and professional strengths and limitations. | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |
| 58. Maintain a record of personal and professional development (i.e. portfolio) | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |

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| **Halfway Comments on professional development competencies** |

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| **final Comments on professional development competencies** |