

IRISH UNIVERSITIES ACT, 1908

ACHT CHOLÁISTE PHRÍOMH-SCOILE NA GAILLIMHE, 1929
ACHT NA nOLLSCOILEANNA, 1997

OLLSCOIL NA hÉIREANN, GAILLIMH

REACT CCLXVII

Irish Universities Act, 1908

**Acht Choláiste Phríomh-Scoile na Gaillimhe, 1929
Universities Act, 1997**

National University of Ireland, Galway

STATUTE CCLXVII

WE, Údarás na hOllscoile of National University of Ireland, Galway, under and by virtue of the powers in that behalf conferred on us by the above Acts, DO by this present instrument under the Seal of National University of Ireland, Galway, make the Statute contained in the Schedule hereto for the general government of the said University.

Given under the Common Seal of National University of Ireland, Galway, this fourteenth day of February, Two Thousand and One.

Present when the Common Seal of National University of Ireland, Galway, was affixed hereto:

L.S.

Iognáid Ó Muircheartaigh, *Uachtarán*
Séamus Mac Mathúna, *Rúnaí*

SCHEDULE - STATUTE CCLXVII

All previous Statutes of National University of Ireland, Galway, shall be read and construed with the alterations, additions and modifications hereinafter set forth.

CHAPTER I

THE REGISTRAR AND DEPUTY-PRESIDENT OF THE UNIVERSITY

1. The Registrar and Deputy-President shall hold office for four years and shall be eligible for re-election for a second four-year term. No person shall serve as Registrar and Deputy-President for an aggregate period of more than eight years, provided, however, that in the event of a person's being elected to fill a casual vacancy in the office, as hereinafter provided, no account shall be taken of the remainder of his/her predecessor's term.
2. (a) The Registrar and Deputy-President shall be appointed from among the Professors, Associate Professors, Lecturers and College Lecturers only of the University by Údarás na hOllscoile on the nomination of the Academic Council.
- (b) The provisions of Section 2 of Statute XXXII, as amended by Section 1 of Chapter I of Statute CCXLIV, of Section 3 of Statute XXIII, as amended by Section 3 of Statute XXXII, of Sections 5, 6 and 8 of Statute XXIII, and of Section 4 of Statute XXXII in regard to competency to discharge the duties of the office through the medium of the Irish language shall apply to the appointment of the Registrar and Deputy-President. The Academic Council shall nominate, for appointment by Údarás na hOllscoile as Registrar and Deputy-President, a candidate who possesses the Irish language qualification, provided a person so qualified and also suitable in all other respects is to be found among the candidates for the said office.
- (c) To be eligible for election, a candidate for the office of Registrar and Deputy-President must be nominated by a Nomination Paper signed by two members of the Academic Council which shall be lodged with the Secretary for Academic Affairs at least twenty-eight days before the Election Meeting. Such Election Meeting shall be held on a date appointed by the President, which date shall be not more than two months nor less than one fortnight before the end of the term of office of the Registrar and Deputy-President then in office. In the event of a casual vacancy arising, the Election Meeting shall be held on a date appointed by the President, which date shall be not more than three months, the months of July and August being disregarded, from the date on which the vacancy occurred. At least thirty-five days' notice of such Election Meeting shall be given by the Secretary for Academic Affairs.

- (d) At the Election Meeting, the Academic Council shall, in the first instance in regard to each candidate for the Office of Registrar and Deputy-President find as a fact, disregarding entirely whether such candidate does or does not possess the Irish language qualification, whether or not (s)he is suitable in all other respects for appointment to the said office.

Subject to Section 2, Subsection (b) of this Chapter, the Academic Council shall thereafter hold a Preliminary Voting upon the names of all the candidates, at which each member of the Academic Council shall have a vote for one candidate only. The result of such Preliminary Voting, including the number of votes obtained by each candidate, shall be declared by the Cathaoirleach of the Meeting.

Subject to Section 2, Subsection (b) of this Chapter, after the result of such Preliminary Voting shall have been so declared, the name of the candidate to be nominated to *Údarás na hOllscoile* shall be selected by the Academic Council by a single voting upon the names of all the candidates at which each member of the Academic Council shall have a vote for one candidate only.

Subject to Section 2, Subsection (b) of this Chapter, the candidate for the office of Registrar and Deputy-President with the highest number of votes shall be nominated as Registrar and Deputy-President.

The successor in the case of a casual vacancy shall be appointed in like manner with his/her predecessor, and shall hold office for the remainder of his/her predecessor's term.

- (e) If the Registrar and Deputy-President shall retire from the office of Registrar and Deputy-President, (s)he shall cease to be a member of the *Údarás na hOllscoile* then in office.
3. The office of the Registrar and Deputy-President shall be a full-time post. Notwithstanding this, the Registrar and Deputy-President may elect to devote such time to teaching or other scholarly activities as may be consistent with the proper discharge of the duties of the office.
 4. The Registrar and Deputy-President shall rank immediately after the President. The Registrar and Deputy-President shall assist the President and act as deputy to the President in such manner as the President shall direct.

5. The Registrar and Deputy-President, acting under the general direction of the President,
 - (a) shall have a special responsibility for academic planning and for the formulation of academic policy, together with the continuous review and monitoring of its implementation.
 - (b) shall, as the senior officer of the Academic Council, arrange for the implementation of the decisions of the Academic Council and for the transaction of all academic business arising in connection therewith.
 - (c) shall be responsible for the admission and registration of students.
 - (d) shall be responsible for the maintenance of student records and of registers of students and graduates.
 - (e) shall have a special responsibility for the general policies and priorities of central academic administration.
6.
 - (a) The Registrar and Deputy-President, under the general direction of the President, shall have a special responsibility in respect of academic staff.
 - (b) The Registrar and Deputy-President, under the general direction of the President, shall have a special responsibility for the promotion of academic courses through the medium of the Irish language.
 - (c) The Registrar and Deputy-President shall be Supervisor of Examinations if so appointed by the University. (S)he shall take account of the views of the Academic Council in all matters connected with examinations.
 - (d) The Registrar and Deputy-President shall observe due secrecy with respect to all his/her official duties.
 - (e) The Registrar and Deputy-President shall do all such other acts and perform all such other duties in relation to the academic business of the University as by Regulations (s)he may be required to do or perform.
7. The Registrar and Deputy-President shall be an ex officio member of every Faculty, and in the absence of the President shall be entitled to preside at meetings of the Academic Council and of the Faculties.

8. In the discharge of his/her duties, (s)he shall have power, under the President, to require the services of such administrative staff as may be necessary for the proper discharge of his/her duties.

There shall be due consultation between the Registrar and Deputy-President and other officers of the University in matters of common concern.

9. The annual remuneration of the Registrar and Deputy-President shall be 110% of the maximum of the scale of fulltime Professors.
10. A Registrar and Deputy-President, who has completed at least one complete term of office, shall, on leaving office, be entitled to sabbatical leave in a manner determined by Regulation.
11. Service as Registrar and Deputy-President shall be credited for pension purposes in a manner to be determined by Statute or Regulation.
12. The provisions of this Statute shall, with effect from the date of this Statute, apply to the Office of Registrar and Deputy-President and to the holder of the said Office on that date.

CHAPTER II

1. Nothing herein contained shall affect any appointment made, right acquired or act done under any previous Statute of the University.
2. This Statute shall come into operation on the fourteenth day of February, Two Thousand and One, and may be cited as Statute CCLXVII, National University of Ireland, Galway, or Stat. CCLXVII, Nat. Univ. of I., Galway.

Present when the Common
Seal of National University of Ireland,
Galway, was affixed hereto:

L.S.

Iognáid Ó Muircheartaigh, *Uachtarán*
Séamus Mac Mathúna, *Rúnaí*