

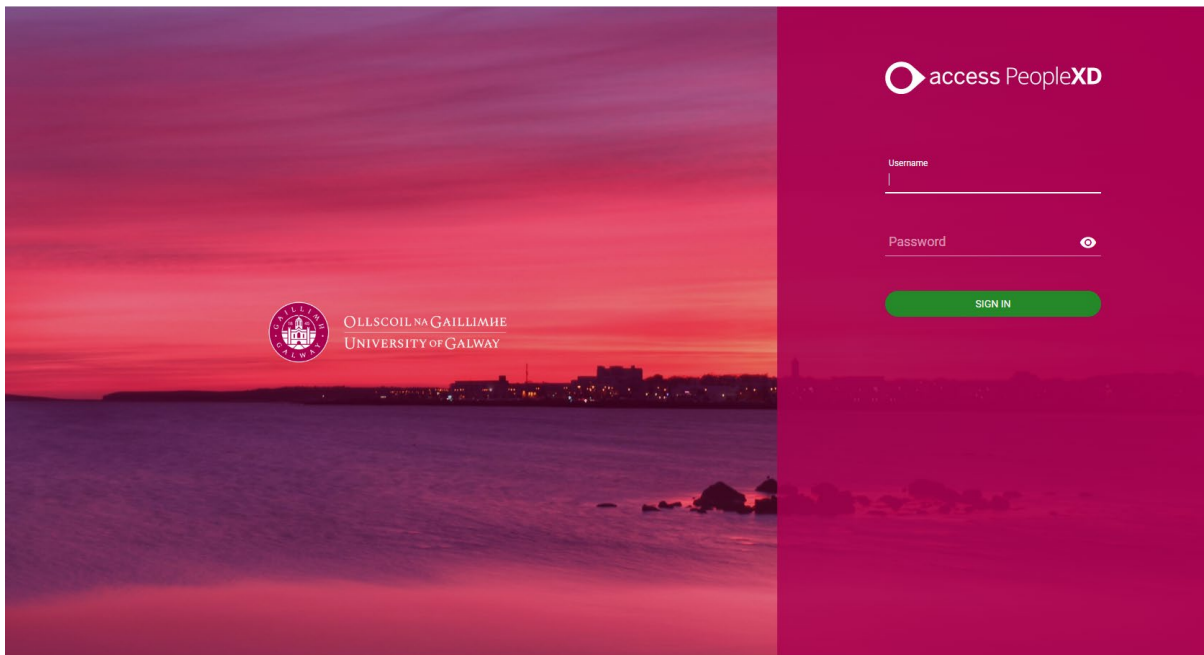
University of Galway Pension Self Service User Guide

(SPS Pension Scheme)

1. Logging On

Use your Campus Account credentials to log in to Core Portal.

- Go to ess.universityofgalway.ie




- Type in your University of Galway username and password
- Click Sign In
- Select **Pension Landing** (Click on Search Dashboards or Widgets – see below)



Note: Problems with accessing Pension online will be dealt with by ISS Service Desk within 24 hours of logging a ticket. Please see how to log a ticket on the following link: - ISS Service Desk Ticketing System Link [Service Desk Ticketing System - University of Galway](#)

2. Landing Page:

[← Go back to Modern UI](#)

 **Core Pension**Pension Calculator

My Personal Details

Date of Birth

Date Joined Pensions

Date of Retirement

Date of Calculation

My Pension SPS Options

Non Applicable

Personal Benefits

My Benefits (Accrued)

Pension

Lump Sum

My Benefits (Death in Service)

Lump Sum	€0.00
Spouse Pension	€0.00
Childs Pension	€0.00


My Contributions (Accrued)

Total Contributions

My Documents

Name

(a) Personal Benefits:

- My Benefits (Accrued)
 - Pension & Lump sum accrued to date
- My Benefits (Death in Service)
 - Not currently available (With development)
- My contributions (Accrued)
 - Contributions paid to date. Click  for Contributions paid each year.

(b) Pension Calculator:

Click on "Pension Calculator".

Click  . Click 

- Click  for Pension & Lump sum accrued each year.

Single Scheme Estimator Tool:

*SPS Pension Scheme: A [Single Scheme Estimator Tool](#) is now live in the Member's area of the Single Scheme website. Estimates provided by the tool are not a guarantee of the benefits payable but should help Scheme members with financial planning.

Disclaimer

The data, information or results contained in, furnished by or obtained from the use of the Pension Calculator is for the general guide of members with respect to pension scheme benefits. No responsibility is accepted by or on behalf of the University for any errors, omissions, or misleading statements obtained through the use of the Pensions Calculator. The data, information or results obtained through the use of the Pension Calculator have no legal authority. The legislation, policies and terms applicable to your pension scheme will govern any entitlement to pension scheme benefits. The calculation provided by this Pensions Calculator is based on the information provided by you. In the event of any error or omission in this estimate, the legal requirements of the scheme rules will govern. At the time of retirement or should you require an official estimate, your Age, Total Pensionable Service and salary details will be verified by the University and used to determine your pension entitlement.