**MONTHLY X-RAY SAFETY CHECKS for:**

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| **Date** | **Visual check, wiring, cables [1]** | **Password and Key control [2]** | **Mains-on light [3]** | **X-ray on warning light [4]** | **Emergency stop [5]** | **Door/enclosure interlock [6]** | **Required documents[7]** | **[8]** | **Comments** | **Signed** |
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[1] Give a visual check looking for damage or signs of interference, check that all mains and other connectors are properly seated and that the insulation on all cables is undamaged.

[2] Check that the PC is password locked and that the unit will only operate with the key in place (if the unit uses a key).

[3] Check the operation of the mains power indicator light.

[4] Check that the x-ray on warning light is illuminating during exposure, and extinguishes following exposure.

[5] Check the operation of the emergency stop button.

[6] Check that x-rays are not generated or that the shutter is closed while the door or enclosure interlock is opened.

[7] Check that Licence and X-ray warning signs are prominently displayed; that SOP, RA, and list of trained users are present.

[8] Any additional monthly checks as recommended by the manufacturer or as required under additional licence conditions.