**Constitution of the University of Galway Retired Staff Association**

1. Title

The name of the Association shall be the University of Galway Retired Staff Association or Agallamh na Seanórach, Ollscoil na Gaillimhe.

2. Membership

All retired members of staff are entitled to membership of the Association.

3. Aims

The objectives of the Association include the following:

-  Help retired staff maintain contact with one another by organizing events of interest
-  Provide retired staff with information
-  Strengthen the relationship between retired staff and the University
-  Support and promote the mission of the University.

4. Committee and Subcommittees

A Committee shall manage the activities of the Association on behalf of its members. The Committee shall normally consist of ten members and shall be appointed at the Annual General Meeting. Vacancies on the Committee may be filled at the Annual General Meeting or by co-option on the recommendation of a simple majority of current members of the Committee.

Officers of the Committee shall normally comprise the Chairperson, Vice-Chairperson, Secretary and Treasurer. Committee meetings shall normally be chaired by the Chairperson. The Chair and Vice-Chair may confer and make decisions, should it be necessary, between meetings of the committee. The committee shall appoint the Officers from among its members.

Term of office: The term for Committee members shall normally be four years with the possibility of renewal for a further four years.

Subcommittees of the Association

The Committee may, in support of its activities, appoint subcommittee(s) from within its members and former committee members and others with appropriate expertise. The Chair of the Association shall be entitled to membership of any subcommittee so formed. Recommendations of a subcommittee will be made to the full committee who will then make decisions, as appropriate.

5. Annual General Meeting

At least two weeks’ notice of the Annual General Meeting (AGM) shall be given to members, who may, in advance of the Meeting, submit motions or proposals for consideration at the AGM. Proposals for amendments, deletions or additions to the Constitution shall be submitted at least 48 hours prior to the commencement of the AGM. Changes to the Constitution shall require a simple majority of those present (in person or online) at the AGM.