



**School of Nursing and Midwifery
NUI Galway
Local Joint Working Group**

Terms of Reference

The Group shall act as a consultative group of the principal stakeholders in respect of the Degree of Bachelor of Science (Nursing), General, Mental Health, Degree of Bachelor of Science (Midwifery), Higher Diploma in Midwifery, MSc/PG Dip Health Science(s), Public Health Nursing, Certificate Nurse Prescribing and facilitate the participation of the principal stakeholders in respect of matters pertaining to the programme(s).

To this end, the Group shall:

1. Provide a strategic overview, monitor progress and address partnership issues that may arise.
2. Provide direction and clarification on matters pertaining to the programmes as listed above.
3. Monitor progress on matters pertaining to the programmes as listed above.
4. Review the local communication strategy as required.
5. Consider the educational and nursing and midwifery service implications that arise out of the requirement for supernumerary and internship placements in the programmes.
6. In respect of the internship placement element of the programmes, act to ensure that the aims and objectives of the programmes are being met.
7. From time to time, and if deemed necessary, establish sub-committees to undertake work related to the aims of the group.
8. From time to time, consult with individuals associated with education, clinical practice and health care management for the purposes of advising and/or contributing to the deliberations of the group.

9. A quorum of representatives from each hospital or their nominees (who have been charged with the authority) and School representatives as per membership of the committee below, shall be present to facilitate decision making. For a meeting to proceed the chair should be satisfied that there is sufficient representation from the stakeholders.

Membership

The members of the Committee shall consist of:

- The Registrar of NUI Galway
- The Dean of College Medicine, Nursing and Health Science , Head of School of Nursing & Midwifery, and/or such other person(s) as nominated by the Dean.
- Established Chair in Nursing and Established Chair in Midwifery
- Group Director of Nursing & Midwifery and the Practice Development Coordinator of each participating Hospital/health area.
- NUI Galway Undergraduate and Post graduate co-ordinators
- School Clinical Allocations Officer
- Representative from Nursing Midwifery, Planning and Development Units (NMPDU)
- Representative from Student Council
- Chief operating officer Saolta.
- Chief operating officer NUIG

Officers

Chairperson, who shall be the Registrar or his or her nominee.

Honorary Secretary

Frequency of Meetings

Minimum of twice per year.