

School of Mathematics, Statistics and Applied Mathematics

Criteria for Progression across the bar (LBB to LAB)

June 5, 2019

At University level, criteria and procedures for progression across the bar in lecturer positions (Contract Type A and Contract Type B) are specified in Document AMT/16/A3/3.4, entitled "Procedure for Progression from Lecturer (below bar) to Lecturer (above bar)", available at <http://www.nuigalway.ie/registrar/promotional---progressional-outlets/>.

Applications are assessed under the following headings

- Learning, Teaching and Assessment;
- Research and Scholarly Standing;
- Contribution to School, University and Community.

Performance under these headings is assessed relative to School/Discipline norms, "which should be clearly documented for Lecturers holding both Contracts A and B, and should reflect the difference in workload emphasis in those contracts".

Minimum standards for a "satisfactory" rating, for applicants in the School of Mathematics, Statistics and Applied Mathematics, are documented here. An assessment board can recommend progression only if performance is found to be satisfactory in *all three areas*. Prospective applicants are encouraged to direct any queries about interpretation of these criteria to the Head of School.

Progression Criteria (Lecturer Contract A)

1. Learning, Teaching and Assessment

A satisfactory level of contribution will include all of the following:

- Successful delivery of at least six modules annually (typically 5-ECTS modules with 24 lectures), with accompanying coordination and assessment; *or equivalent volume of teaching activity*.
- Supervision of at least one final year undergraduate or Masters project per year;
- Evidence of leadership in teaching and learning and in student support;
- Evidence of sustained scholarly engagement in the area of teaching and learning in Higher Education (generally and/or in the relevant discipline(s)), for example through engagement with CELT, conference participation, organisation of seminars, etc.
- Specific substantial initiatives that enhance the capacity of the School to deliver high quality teaching.

2. Research and Scholarly Standing

A satisfactory level of contribution will include at least three of the following and at least one of the first two:

- Author with a major contribution on at least *one* peer-reviewed original research publication in the four years prior to application;
- Presentation of research at conferences and/or research seminars in the four years prior to application;

- supervision or cosupervision of a research student or a course-based Masters student;
- evidence of attempts to secure research funding;
- research thesis examiner;
- organisation of a research seminar series/reading group within the School.

3. Contribution to School, University and Community

A satisfactory level of contribution will include at least *four* of the following (the final one may be applied twice if necessary, in respect of distinct activities):

- A record of contribution, at least over the two years prior to application, to student recruitment and information events such as Open Days, advisory sessions, orientation week events, Taster Days etc.
- Contributions to outreach events such as TY Fridays, Mathematics Enrichment, school visits etc.
- Contribution to the work of at least one School Committee, programme board, or other working group during the two years prior to application. (The nature of the contribution should be specified, this criterion is not met through membership of a committee alone).
- Contributions in the wider research community, for example as a referee, reviewer or conference organiser.
- Other clear specific contributions not captured by the above points.

Progression Criteria (Lecturer Contract B)

1. Learning, Teaching and Assessment

A satisfactory level of contribution will include all of the following:

- Successful delivery of at least three modules annually, with accompanying coordination and assessment;
- Supervision of at least one final year undergraduate or Masters project per year;
- Clear evidence of sustained commitment to high standards in teaching and learning, for example through the following
 - formal professional development such as completion of a module in the Postgraduate Certificate in Teaching and Learning run by CELT;
 - other engagement with CELT, or with seminars, conferences or other communications on teaching and learning;
 - specific initiatives in teaching and/or assessment;
 - specific and substantial relevant contribution to the work of the School or College LTA Committee;
 - contribution to leadership in teaching and learning.

2. Research and Scholarly Standing

A satisfactory level of contribution will include all of the following:

- Author with a major contribution on at least *two* peer-reviewed original research publications in high quality international journals in the four years prior to application;
- Evidence of research activity conducted while at NUI Galway, that has led or will lead to high quality contributions to the international research literature;
- Presentation of research at conferences and/or research seminars in the four years prior to application;
- At least two of the following in the four years prior to application:
 - supervision or cosupervision of a postgraduate research student;
 - evidence of attempts to secure research funding;

- supervision of a postdoctoral researcher;
- research thesis examiner;
- organisation of a research seminar series/reading group within the School.

3. Contribution to School, University and Community

A satisfactory level of contribution will include at least *four* of the following (the final one may be applied twice if necessary, in respect of distinct activities):

- A record of contribution, at least over the two years prior to application, to student recruitment and information events such as Open Days, advisory sessions, orientation week events, Taster Days etc.
- Contributions to outreach events such as TY Fridays, Mathematics Enrichment, school visits etc.
- Contribution to the work of at least one School Committee, programme board, or other working group during the two years prior to application. (The nature of the contribution should be specified, this criterion is not met through membership of a committee alone).
- Contributions in the wider research community, for example as a referee, reviewer or conference organiser.
- Other clear specific contributions not captured by the above points.