



Guidelines for Annual Workload Norms, School of Geography & Archaeology

The School of Geography and Archaeology is a research intensive School with a student-centred ethical foundation. Our largely field-based research practices feed directly into our research-led pedagogy within a student-focused School environment. Community and civic engagement at the local, national and international levels is central to our School ethos. Goals of excellence in research and teaching, as well as a societal impact that extends beyond the university, help to shape our workload norms.

RESEARCH

- Publication of 1 peer-reviewed article, or completion of a portion of a book or other writing towards publication including public policy documents (as per norm of at least 3 quality publications every 5 years)
- Research graduate student supervision (MLitt, PhD) commensurate with academic post, with a goal of averaging two students per member of staff across the School
- Presentation of an academic paper (conference, seminar, workshop)
- Funding (funding applications, successful and unsuccessful; currently funded projects; postgraduate funding)

TEACHING

- Direct contact hours as per discipline norms
- Field classes/field training
- BA dissertation supervision
- BA team teaching activities
- MA/MSc supervision or involvement in MA/MSc courses
- Service in research graduate student programmes, including as internal reader, internal examiner or Graduate Research Committee member, commensurate with academic post
- Adult and continuing education contact hours and summer schools (Archaeology)

CONTRIBUTION

- Representation of discipline or school at regional, national and international levels
- Civic engagement /public outreach
- Service within NUIG commensurate with academic post
 - Programme directorship or year coordinator
 - Membership on a discipline and/or School committee
 - Membership of college/university committee or other contributions at the college/university level
- Leadership in teaching, research and the collegiate commensurate with academic post