Registration Process for Non-EU Students – 1st year Postgraduates

First step: Fees

Before you are permitted to complete formal registration for your NUI Galway course, you must, in compliance with university policy and immigration control:

- International postgraduate student fees may be paid in full prior to Registration or 50% of fees may be paid before Registration***** and the balance paid in full before 31st January 2023.
  *_Depending on Visa requirements, students may need to pay €6,000 or 50% as part of the Visa approval/ application and therefore should look to have this installment paid as soon as possible in advance of the semester commencing._
- International Students who have their fees paid by their home College or other organization must provide these details to the NUI, Galway Fees Office **in advance of registration.**
- International Students who have successfully applied for a course /programme at NUI Galway will be allocated a pre-registration 8 digit student ID xxxxxxxx number which should be quoted on all fee transactions and correspondence with the University.

Fees Office contact details:
(www.nuigalway.ie/fees, fees@nuigalway.ie

See online registration dates **here.**
You **CANNOT** register until that date.

Second Step: Register as a Student

O_nce you have contacted the Fees Office and have your fees in order_ i.e. Fees will update your student record; then you can register as a student of NUI Galway by:

- Register Online (**only after getting your fees in order**) by logging into your **Student Portal** once Online registration opens. See **here** for more details.

HELPFUL TIPS Your Student ID number is the 8 digit student ID xxxxxxxx number you have already been allocated. This should be quoted on all fee transactions and correspondence with the University.

For password login information see the Postgraduate Registration Guide **here.**

You must have a 'selfie' (**head and shoulders**) photo of you on _your own_ ready to upload before you start the registration process. Click **here** for photo guidelines

For all information on student IT accounts please see the University IT Department's (ISS) webpage **here.**

If you need help registering online email the Registration Help Desk at registration@nuigalway.ie