



Registration Process for Non-EU Students – 1st year Undergraduates

First step: Fees

Before you are permitted to complete formal registration for your NUI Galway course and in compliance with University Policy and immigration control, note:

- Fees may be paid in full prior to Registration **or** 50% of fees may be paid before Registration and the balance before Jan 31st 2023. **Unless you are an International undergraduate medical student who must pay their fees in accordance with the condition pertaining to their route of entry.**
- Depending on Visa requirements, students may need to pay €6,000 **or** 50% as part of the Visa approval/ application and therefore you should have this installment paid in advance of the semester commencing.
- International Students whose fees are paid by their home College or other organization must provide these details to the NUI, Galway Fees Office **in advance of registration.**
- You must quote your NUI Galway student ID xxxxxxxx number on all fee transactions and correspondence.



Fees Office contact details: (www.nuigalway.ie/fees,
fees@nuigalway.ie)



See online registration dates [here](#).
You **CANNOT** register until that date.

Second Step: Register as a Student

Once you have contacted the Fees Office and have your fees in order i.e. Fees will update your student record; then you can register as a student of NUI Galway by:

- Register Online (**only after getting your fees in order**) by logging into your [Student Portal](#) once Online registration opens. See [here](#) for more details.



Your Student ID number is the 8 digit student ID xxxxxxxx number you have been already allocated. This should be quoted on all fee transactions and all NUIG correspondence



For password login information see the 1st year Registration Guide [here](#).



You must have a 'selfie' (**head and shoulders**) photo of you on **your own** ready to upload before you start the registration process. Click [here](#) for photo guidelines



For information about setting up your student IT accounts see the University IT Department's (ISS) webpage [here](#).

