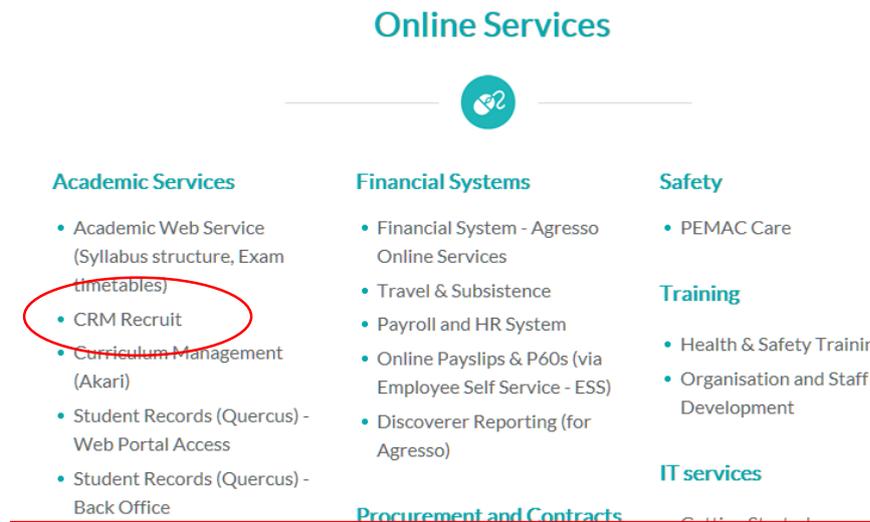


How to Log into CRM Recruit

This is the link to the back end - <https://nuigalwaycrm.elluciancrmrecruit.com/>

You can also find the link by using <http://www.nuigalway.ie/staff/> scroll to **Online Services** and click **CRM Recruit** under Academic Services.



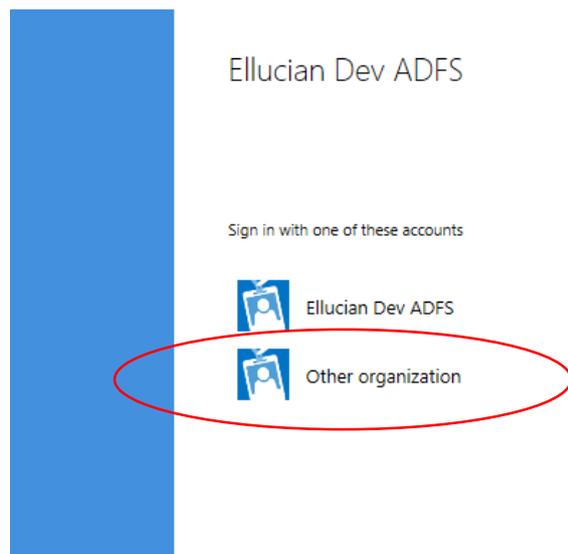
The screenshot shows the 'Online Services' page with a central icon of a person and a gear. Below the icon are three columns of services:

- Academic Services**
 - Academic Web Service (Syllabus structure, Exam timetables)
 - CRM Recruit** (circled in red)
 - Curriculum Management (Akari)
 - Student Records (Quercus) - Web Portal Access
 - Student Records (Quercus) - Back Office
- Financial Systems**
 - Financial System - Agresso Online Services
 - Travel & Subsistence
 - Payroll and HR System
 - Online Payslips & P60s (via Employee Self Service - ESS)
 - Discoverer Reporting (for Agresso)
- Safety**
 - PEMAC Care
- Training**
 - Health & Safety Training
 - Organisation and Staff Development
- IT services**

At the bottom, there are partially visible sections for 'Procurement and Contracts' and 'Customer Services'.

For **Microsoft users** we recommend using Google Chrome. For **MAC users** we recommend using Safari.

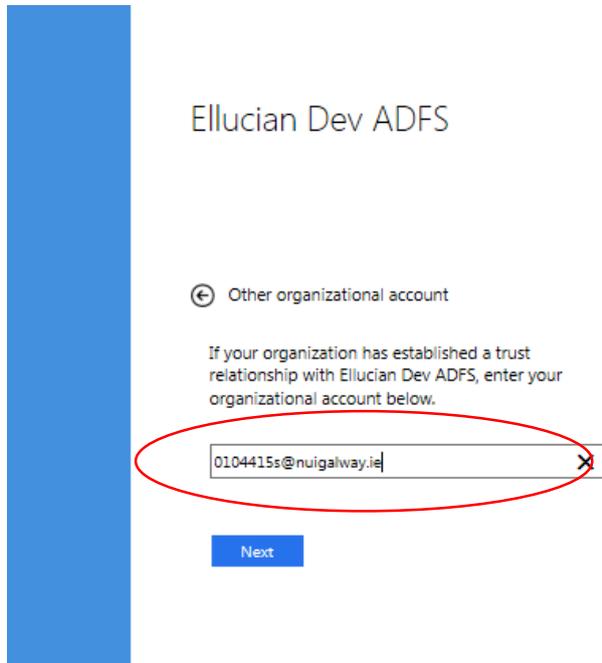
Make sure you Select '**Other Organisation**' first and enter your username – it will then redirect you to the correct page – see screen shots below to get you started.



The screenshot shows the 'Ellucian Dev ADFS' login page. It features a blue vertical bar on the left and the text 'Ellucian Dev ADFS' at the top. Below this, it says 'Sign in with one of these accounts'. There are two options, each with a person icon:

- Ellucian Dev ADFS
- Other organization** (circled in red)

Log in using your campus account credentials username XXXXXXs@nuigalway.ie



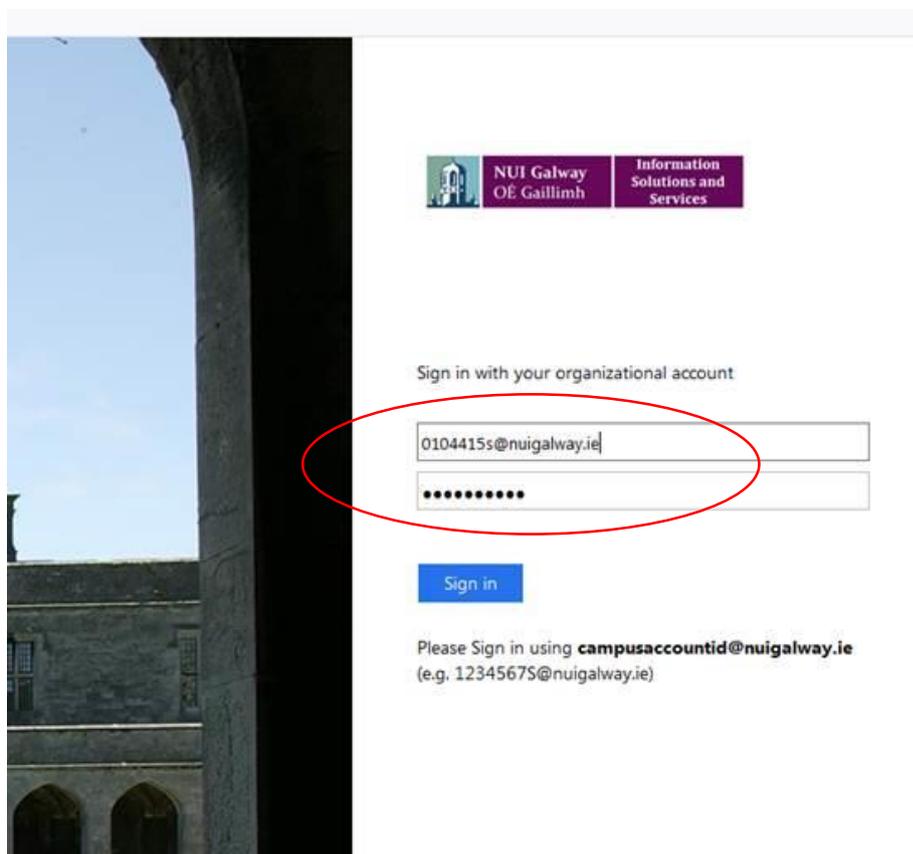
Ellucian Dev ADFS

← Other organizational account

If your organization has established a trust relationship with Ellucian Dev ADFS, enter your organizational account below.

Next

And then your campus account credentials username and the password you use for logging into your computer. This is your login ID for your Office 365 account and should be used in this format.



NUI Galway
OÉ Gaillimh

Information
Solutions and
Services

Sign in with your organizational account

Sign in

Please Sign in using **campusaccountid@nuigalway.ie**
(e.g. 1234567S@nuigalway.ie)

Make sure you select **NUIG – Application Review** from the drop-down menu

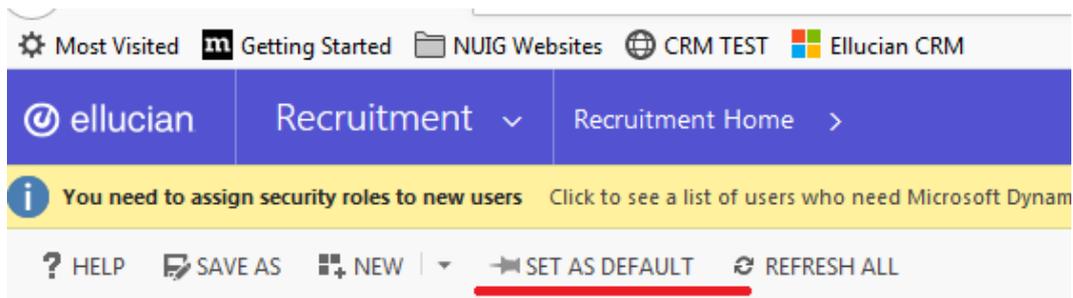


System Dashboards

- Agents Home
- Application Review
- Communications Home
- Data Management Home
- Imports
- Mail Merge Administrator Dashboard
- Marketing Social Dashboard
- NUIG - Admissions Team Reviews
- NUIG - Agents Home
- NUIG - Application Review**
- NUIG - Communications Home
- NUIG - Tasks and Emails
- Operations Home
- Opportunity Processing
- Recruitment Home
- Sales Dashboard
- Server-Side Synchronization Monitoring
- System Status
- Telecounseling Center
- Travel & Events Home

Dashboard	Count
Imports	2
Marketing Social Dashboard	1
NUIG - Agents Home	22
NUIG - Application Review	9
NUIG - Communications Home	9

Then, **CLICK** on 'SET AS DEFAULT'



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ellucian Recruitment Recruitment Home

SET AS DEFAULT REFRESH ALL

NUIG - Application Review

