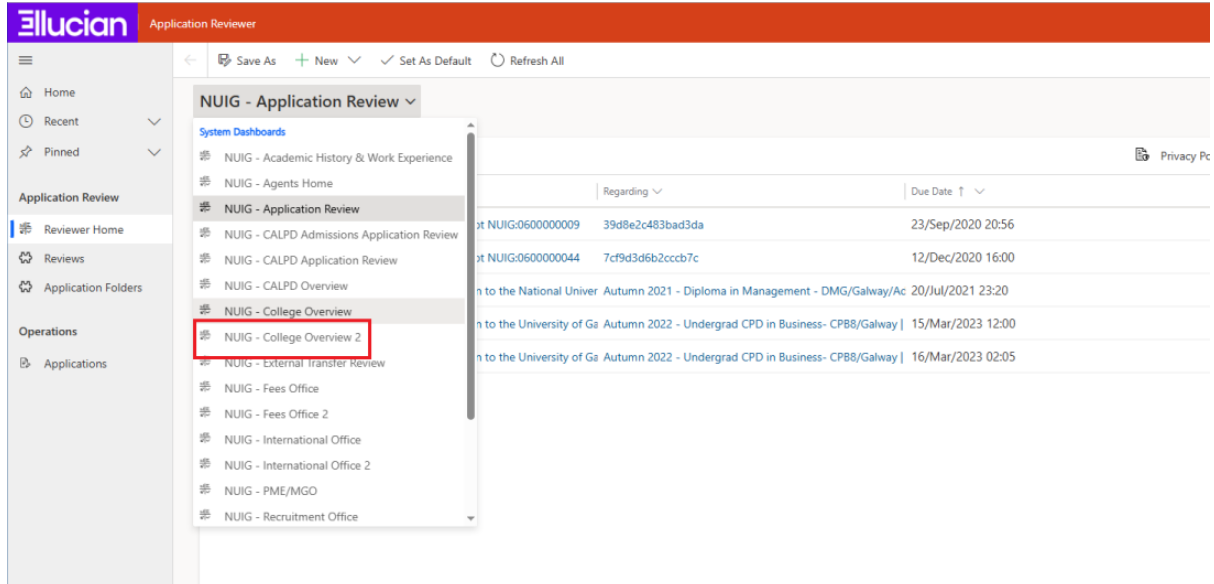


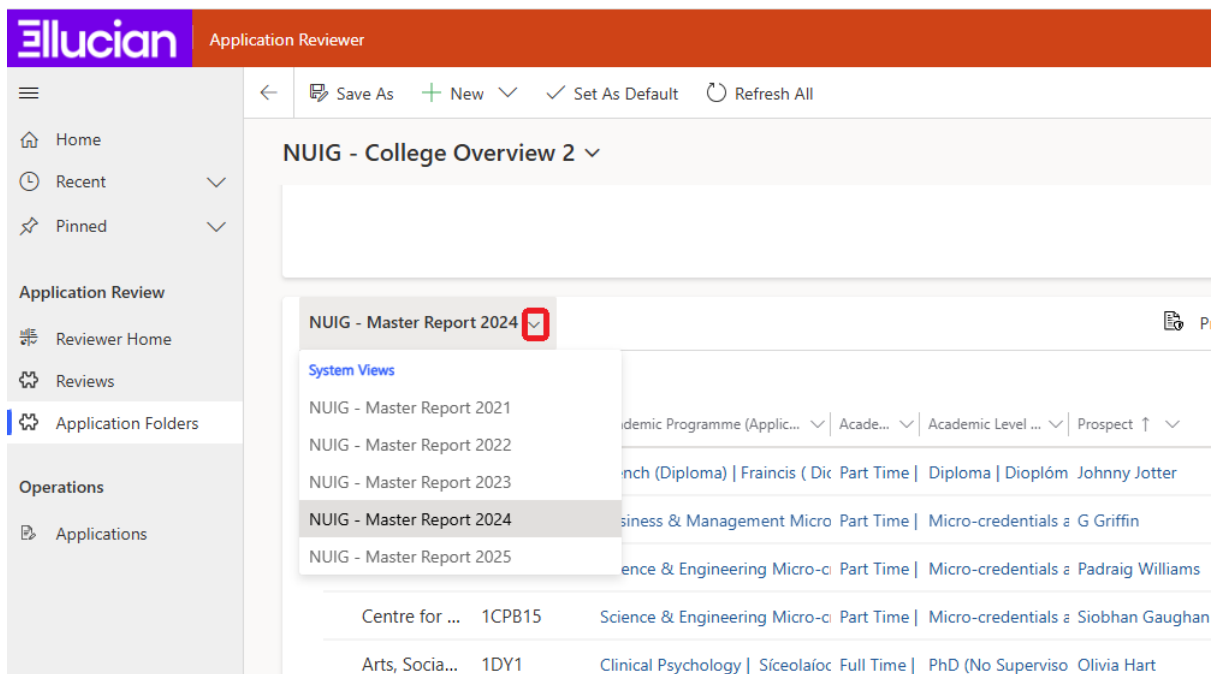
How to View (and save) filters on CRM Recruit can be customized as you wish

1.

Select 'NUIG - College Overview 2' from the dropdown menu



2. Once you select College Overview 2 dashboard, scroll down to the Master Report. You will see the screen below. Use the down-arrow to select the relevant year's report.



3. On the right of the report, click on the ellipsis  From here you will see an option to 'See all records'

NUIG - College Overview 2 ▾

1 - 9 of 142

NUIG - Master Report 2024 ▾

Privacy Policy Help + New

Search this view

Refresh

See all records

Email a Link

Flow

Run Report

Excel Templates

Export to Excel

Import from Excel

Academic ...	NUIG Cour...	Academic Programme (Applic...	Acade...	Academic Level ...	Prospect ↑ ▾	NUIG Stud...	Age (Prosp...	App...
Centre for ...	1FR1	French (Diploma) Fraincis (Dix Part Time Diploma Dioplóm Johnny Jotter	25241407	22	50d			
Centre for ...	1CPC13	Business & Management Micro Part Time Micro-credentials a G Griffin	111	46	566			
Centre for ...	1CPB15	Science & Engineering Micro-c Part Time Micro-credentials a Padraig Williams	---	57	a0fc			
Centre for ...	1CPB15	Science & Engineering Micro-c Part Time Micro-credentials a Siobhan Gaughan	---	53	50d			
Arts, Socia...	1DY1	Clinical Psychology Síceolaíoc Full Time PhD (No Superviso Olivia Hart	---	25	89c			
Arts, Socia...	1DY1	Clinical Psychology Síceolaíoc Full Time PhD (No Superviso Nessa Ruane	---	28	831			
Arts, Socia...	1EAP1	English for Academic Purposes Full Time Higher Diploma A OLOLADE BALOGUN	24258922	29	3a687f9			
Centre for ...	1CPC14	Medicine & Health Sciences Mi Part Time Micro-credentials a Sinead Mc Kiernan	25298695	39	7945ba			
Centre for ...	1CPB1	Science & Technology Studies Part Time Micro-credentials a Saoirse Horqan	24258935	30	b6a70a			

1 - 9 of 5000+

Page 1

4. You can then apply filters to the 'Academic College', Academic Programme' or 'Academic Level' as shown below. To apply filters, click the downarrow to the right of the column name and click 'Filter by'. In the resulting dropdown select 'Contains' and then the search text below with an asterisk on either side (e.g. *Policy*)

NUIG - Master Report 2026 ▾

Academic College (Application) ▾

NUIG Cour... ▾

Academic Programme (Application) ▾

Acade... ▾

Academic Level ...

Filter by

Equals

Does not equal

Contains data

Does not contain data

Contains

Does not contain

Begins with

Does not begin with

Ends with

Does not end with

Business, Public Policy and Law	1MIA3	Internati	B (MSc) Full Time Taught Masters
Arts, Social Sciences & Celtic Studies	1PME1	Professic	Full Time Taught Masters
Medicine, Nursing and Health Scienc...	1MCR1	Clinical F	Full Time Taught Masters
Arts, Social Sciences & Celtic Studies	1DY1	Clinical F	Full Time PhD (No Superv
Science and Engineering	1CSD1	Comput	eoalaíoch Full Time Taught Masters
Arts, Social Sciences & Celtic Studies	1PAD1	Planning ar	s Forbairt (Full Time Taught Masters
Arts, Social Sciences & Celtic Studies	1MHP1	Health Psy	(MSc) Full Time Taught Masters
Business, Public Policy and Law	1MBH1	Business ar	has (MSc)- Full Time Taught Masters
Science and Engineering	1ACS1	Computer s	Sc) Ríomh Full Time Taught Masters
Science and Engineering	1MECE1	Electronic &	altóireacht Full Time Taught Masters
Arts, Social Sciences & Celtic Studies	1HY1	Psychology	fiontú)(HDi Full Time Higher Diploma

5. Hit 'Apply'.

Note based on your filter, you are now viewing your relevant applications

NUIG - Master Report 2026

Academic ... | NUIG Cour... | Academic Programme (Application) | Academic Level (Application)

Business, ...	1MIA3	International Accounting and Analytics—Pathway B (Full Time Ta
Arts, Socia...	1PME1	Professional Master of Education (in English)	Full Time Ta
Medicine, ...	1MCR1	Clinical Research (MSc) Taighde Cliniciúil (MSc)	Full Time Ta
Arts, Socia...	1DY1	Clinical Psychology Síceolaíocht Chliniciúil	Full Time Ph
Science an...	1CSD1	Computer Science - Data Analytics (MSc) Ríomheol	Full Time Ta
Arts, Socia...	1PAD1	Planning and Development (MA) Pleanáil agus Forb	Full Time Taught Masters Máistreacht Mhúinte
Arts, Socia...	1MHP1	Health Psychology (MSc) Síceolaíocht Sláinte (MSc)	Full Time Taught Masters Máistreacht Mhúinte
Business, ...	1MBH1	Business and Hospitality (MSc) Gnó & Fáilteachas (P	Full Time Taught Masters Máistreacht Mhúinte
Science an...	1ACS1	Computer Science (Adaptive Cybersecurity) (MSc) R	Full Time Taught Masters Máistreacht Mhúinte

6. You can then narrow the records displayed by selecting applications 'Marked Complete'. Again, select 'Contains', 'Marked Complete' and click 'Apply'

NUIG - Master Report 2026

Domicile (P... | NUIG Birth... | Address 1... | NUIG Fee S... | Address 1... | State (Pro... | Address 1... | State Temp... | NUIG Facul... | NUIG Stud... | Application Status (Application)

Ireland (Republ	Ireland (Republ	Kerry	European Unio	Kerry	Ciantal...	Business Team	Yes Bhí	M
India An India	India An India	Mumbai	Non-EU	Maharashtra	Science - Math	No Ní raíl...	M
Ireland (Republ	Egypt An Éigip	Tipperary	Non-EU	Tipperary	Tiot	Acadamh 01	No Ní raíl...	M
Ireland (Republ	Ireland (Republ	Galway	European Unio	Galway	Gailín	Arts - Psycholo	Yes Bhí	M
India An India	India An India	Mumbai	Non-EU	Maharashtra	Eng & IT 23	No Ní raíl...	M
Pakistan An P	Pakistan An P	Lahore	Non-EU	Eng & IT 23	No Ní raíl...	Submitted
United Arab En	Sudan An tSú	Dubai	Non-EU	Business Team	No Ní raíl...	Marked Complete
India An India	India An India	Haridwar, ...	Non-EU	Uttarakhand	Business Team	No Ní raíl...	Marked Complete

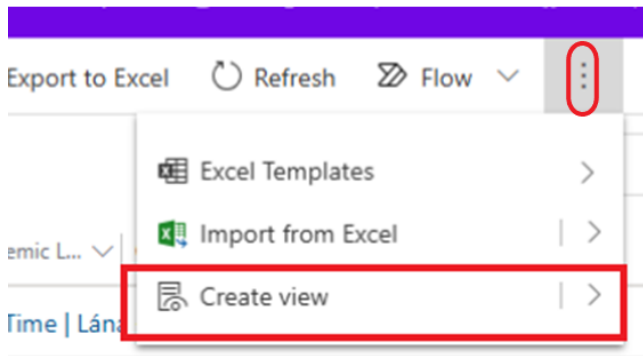
7. Continue to narrow the filter by 'Current Status' and select the ones of interest. Examples below of ones you might want to add such as 'Accepted Offers'

NUIG - Master Report 2026

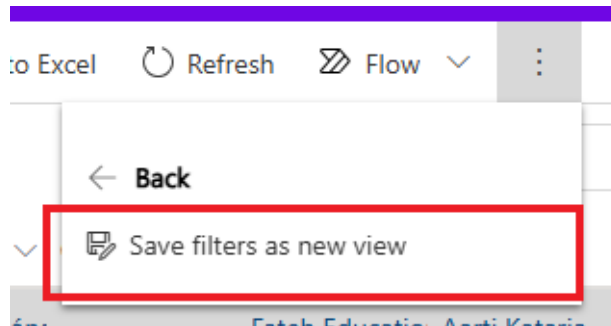
tion | Email Addr... | Folder Status | Applic... | Anticipated... | Current Status | Decisic

6195adb4b6	djibsmith@gm	Application in progress	No	Spring 2026
2e272c8515	gracetwomey2	Application in progress	No	Autumn 2026
3f67511ea6	amnafatimsur	Application in progress	No	Spring 2026
f350e1e207a	rachel.lordan.0	Application in progress	No	Autumn 2026
a41afdc8f67	faizamaryam20	Application in progress	No	Autumn 2026
a290d55e7f	emmatyrell24	Application in progress	No	Autumn 2026

8. You can save this as a personal view, so you will be able to go directly to this filtered list easily. Click on the ellipsis where you will see 'Create view' option.



9. When you click on the 'Create view' option, you will then see 'Save filters as new view'



10. This will then allow you to save this as a personal view. Name it as you wish. E.g. Master Report Non-EU 2025.

Save as new view

×

The view is stored in the list of saved views

Name

*

Master Report Non-EU 2025

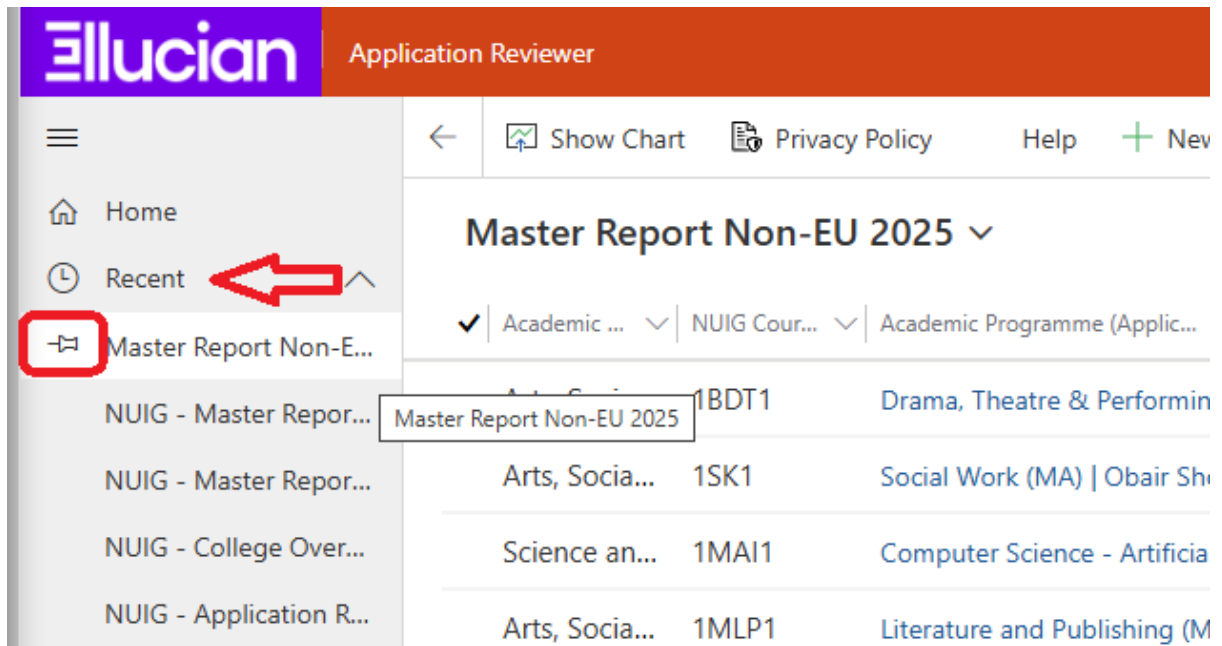
Description

Save

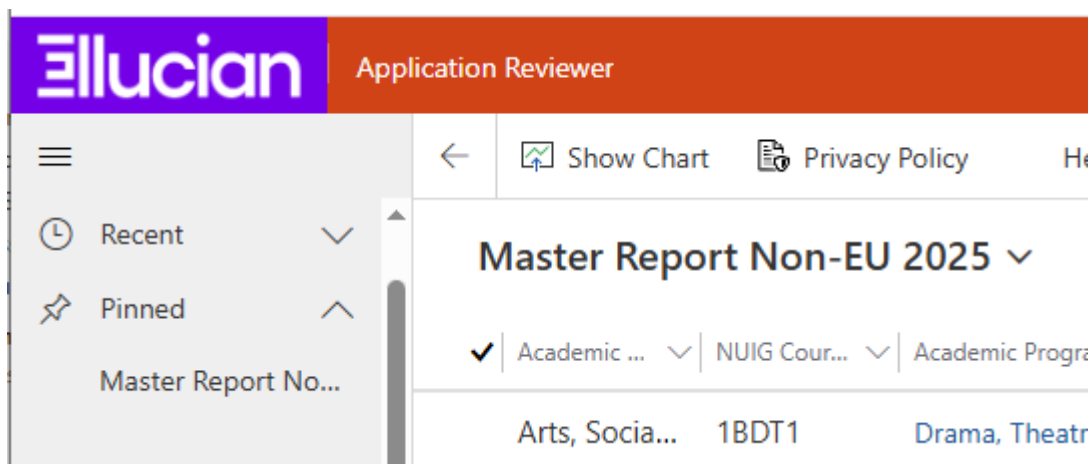
Cancel

11. This view will now always be available to you. It will continually update on its own. The view you have just created will be available on the left side of the screen in the 'Recent' section.

You will be able to pin the report so that you may easily access it in future.



Once the report is pinned, you will find it under pinned tab on the left:



This view can also be exported to Excel by clicking the Export to Excel option on the top right of the screen. If you don't see the 'Export to Excel' button, just make your window bigger until the button appears.

