



OLLSCOIL NA
GAILLIMHE
UNIVERSITY
OF GALWAY

Scoil an Oideachais
School of Education

Admission to Professional Master of Education [PME] 2024-26

Conditions of Offer

There are two [2] distinct elements in relation to Conditions of Offer:

- (1) Those set down by Admissions Office
- (2) those set down by the School of Education

1. Offer of Place

You have already been offered a place on the full-time Professional Master of Education, [PME] Session 2024-2026

The offer is subject to strict conformity with the conditions indicated in Section 2 following. An applicant who does not comply with all/any of these conditions will automatically disqualify himself/herself from this offer without further notice. No appeal from the operation of this disqualification will be entertained for any reason whatsoever.



2. Conditions of Offer

In accepting this offer the applicant agrees to comply with conditions set down by University of Galway Admissions Office and School of Education. The conditions of the offer are as follows, and are non-negotiable:

- That the applicant's primary degree subject(s) render her/him eligible for registration as a post primary teacher in Ireland and that the applicant has, personally, checked this with the Teaching Council of Ireland, www.teachingcouncil.ie [Be advised that the Teaching Council Ireland has recently changed requirements for post primary registration in several subject areas, including some of the more traditional subjects.]
- That the applicant has read and agrees to comply with the conditions of this offer as set down herein by the University of Galway Admissions Office;
- That the applicant has read, and agrees to comply with, the conditions of this offer as set down in 'PME Frequently Asked Questions' available at:
https://www.universityofgalway.ie/courses/taught-postgraduate-courses/education-professional-master.html#course_contact
- That the applicant holds or in due course will hold an approved level 8 third-level degree (according to the NFQ framework);
- Applicants must have a minimum of H 2:2 in their primary degree or equivalent (for example Degree + Masters);
- No applicant will be registered on the course unless she/he will have fully satisfied all requirements for the award of the degree. (See also Section 3 below);



- That the applicant is not and/or will not in the period 2nd September, 2024 – 4th May, 2025 + 1st September, 2025 – 4th May, 2026, be in full time employment.
- That the applicant will be in a position to attend, as a full-time student, all lectures, workshops, tutorials and other elements of the course, at times to be prescribed.
- That the applicant be in a position to satisfy the prescribed requirements of School Placement as set down in 'PME Frequently Asked Questions'. (See also https://www.universityofgalway.ie/courses/taught-postgraduate-courses/education-professional-master.html#course_contact) The responsibility for securing a school placement lies with the applicant. If an applicant embarks on the PME programme without having secured a placement school, it is the responsibility of the applicant to secure a school for the PME Year 1 placement by 30th September 2023.
- That the applicant fully completes and returns the Garda Vetting Form to: Refer to Garda Vetting invite which you will receive via email by late-July 2024.
- That the applicant is fully aware that in order to register for the PME, University of Galway must have obtained satisfactory Garda clearance for them before enrolling in the PME in September 2024.
- A student will not be allowed to register for the course, unless they has satisfied, in full, the requirements for the award of the degree and satisfactorily met university requirement with regard to Garda Vetting Clearance by registration date. (See section 5 for further details).



3. The Course

- The course will be offered on a full-time basis only in the Session 2024-2026.

Course Requirements

- Students admitted to the course must satisfactorily attend lectures and other course elements from the beginning of the Session (see Section 2 above). In addition, they must satisfy requirements for School Placement and Observation/School Experience (see Section 4 below)
- A student may not pursue any other academic course concomitantly with this course, except with written special permission of the Head of the School of Education and other relevant departments.

4. OBSERVATION/SCHOOL EXPERIENCE PERIOD, SCHOOL PLACEMENT AND APPROVED SCHOOLS

For information and requirements re Observation/School Experience, School Placement and Approved Schools please consult PME FAQs. See also

https://www.universityofgalway.ie/courses/taught-postgraduate-courses/education-professional-master.html#course_contact



5. REGISTRATION AND COMMENCEMENT OF LECTURES

You will be advised in late August about registration requirements. However, do take note of the following:

- Commencement date: 2nd September 2024. The first week will incorporate induction sessions. During these induction sessions, the School of Education outlines its expectations re Marks and Standards, advises on choice of methodologies, and addresses School Placement issues and SP timetables.
- Students will register online and details will be outlined on the Registration Office webpage (<https://www.universityofgalway.ie/registration/>) in due course.
- Prior to registration, PME applicants must submit a completed School Placement School Agreement Form 24-25 to the School of Education via email to conatys@universityofgalway.ie by Friday, 9th August 2024.
- The Course Fee for EU citizens is €5,840 per annum (subject to ratification). For further information, see [universityofgalway.ie/student-fees/pay-fees](https://www.universityofgalway.ie/student-fees/pay-fees)

6. Fees

- The Course Fee for EU citizens is €5,840 per annum (subject to ratification), and €16,640 for non-EU. For further info, see [universityofgalway.ie/student-fees/pay-fees/](https://www.universityofgalway.ie/student-fees/pay-fees/).



Students must fulfil all registration requirements;

Unless the above conditions are fulfilled, the offer of a place will lapse and may not be restored; if restored, a late fee may be incurred;

The programme timetable will be made available online from August 28th.

7. IMPORTANT DATES

IMPORTANT DATES: ADMISSIONS NUI GALWAY	
DATE	REQUIREMENT
12 th May 2024	Last date for <u>NON-University of Galway</u> Students to submit a COPY of birth certificate i.e. students who have not studied in University of Galway before.
14 th July 2024	Last date for all undergraduate students to submit a COPY of final transcripts of results to: Postgraduate Applications Centre, 1 Courthouse Square, Galway
2 nd September 2024	Programme Induction and Start Date



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Caroline Loughnane

Rúnaí um Ghnóthaí Acadúla

Bealtaine 2024