

## How to access the PAC system (provided you have been granted user permissions)

1. Open the NUI Galway staff home page  
<http://www.nuigalway.ie/staff/>
2. Click [Online Services](#) and then [Academic services](#)
3. From [Academic services](#) click on [Postgraduate Applications Centre \(PAC\)\\*\\*](#)
4. Enter Username and Password (if requested)

Username = *staff ID*

Password = *Same password as for computer login*

**Note:** the format for staff ID number is 7 digits followed by 's'

5. The [PAC Administrative Access](#) page will open
6. Click on the [PAC Administrative Access Link](#)

