



OLLSCOIL NA GAILLIMHÉ  
UNIVERSITY OF GALWAY

# An Féilire Ginearálta General Calendar

2024 - 2025

# GENERAL CALENDAR

The Calendar is valid for 2024-25 academic year. Whilst every effort is made to ensure the contents of the Calendar are accurate, the Calendar is issued for the guidance of students and staff only. The Calendar is not an offer to supply courses of study nor is it in any way to be construed as imposing any legal obligation on the University to supply courses either at all or in part in respect of any subject. No guarantee is given that courses, syllabuses, fees or regulations may not be altered, cancelled or otherwise amended at any time. The Calendar confers no rights on any student registered for the Session 2024-25.

UNIVERSITY OF GALWAY PUBLISHES THE FOLLOWING CALENDARS:

- General Calendar

COLLEGE CALENDARS

- The College of Arts, Social Sciences, and Celtic Studies
- The College of Business, Public Policy and Law
  - The J.E. Cairnes School of Business and Economics
  - The School of Law
- The College Science and of Engineering
- The College of Medicine, Nursing and Health Sciences

University of Galway  
(Constituent University of the National University of Ireland)

# TABLE OF CONTENTS

<u>History of the University</u>	<u>6</u>
<u>University of Galway Acts 1929 and 2006</u>	<u>7</u>
<u>Údarás ná hOllscoile</u>	<u>8</u>
<u>Committees appointed by Údarás ná hOllscoile</u>	<u>8</u>
<u>The Academic Council</u>	<u>9</u>
<u>Academic Councils Standing Committee</u>	<u>9</u>
<u>The Colleges</u>	<u>10</u>
<u>Acadamh na hOllscolaíochta Gaeilge</u>	<u>10</u>
<u>Semesters and Other Dates</u>	<u>10</u>
<u>Registration</u>	<u>11</u>
<u>Open Days/Laethanta Oscailte</u> <u>Undergraduate and Postgraduate Open Days</u>	<u>11</u>
<u>The Admission of Students</u>	<u>12</u>
<u>Disciplinary Statutes and Rules</u>	<u>13</u>
<u>A Code for University of Galway, Ireland</u>	<u>13</u>

# TABLE OF CONTENTS

<u>Regulations</u>	13
<u>University Fees</u>	14
<u>The Examinations Security Group</u>	15
<u>Procedures for the discussion, checking and appeal of Examination Results</u>	15
<u>QA220 Academic Integrity Policy</u>	15
<u>An Ollscoil agus an Ghaeilge</u>	16
<b><u>Office Opening Hours</u></b>	
• <u>Student Registry Helpdesk opening hours</u>	17
• <u>Fees Office opening hours</u>	17
• <u>Accommodation Advisory Service opening hours</u>	17
<u>Safety, Health and Welfare at Work</u>	18
<u>The University of Galway Library</u>	19
<u>Information Solutions and Services (Réitigh Agus Seirbhísí Faisnéise)</u>	20
<u>Centre for Adult Learning and Professional Development</u>	21
<u>Regulations for Higher Research Degrees</u>	22

# TABLE OF CONTENTS

<u>Burren College of Art</u>	<u>23</u>
<u>Shannon College of Hotel Management</u>	<u>23</u>
<u>St Angela's College, Sligo</u>	<u>23</u>
<u>Alumni Relations at University of Galway</u>	<u>24</u>
<u>Galway University Foundation</u>	<u>24</u>
<b><u>Scholarships and Prizes</u></b>	
• <u>Excellence Scholarships</u>	<u>25</u>
• <u>Scholarships at University of Galway</u>	<u>25</u>
• <u>University of Galway Choral Scholarships Scheme</u>	<u>25</u>
• <u>NUI Scholarships and Prizes</u>	<u>25</u>
• <u>Scholarships for Mature Students</u>	<u>26</u>
• <u>Postgraduate Scholarships at University of Galway</u>	<u>26</u>
• <u>University Scholar &amp; Awards</u>	<u>26</u>
<b><u>Memorial Lectures</u></b>	
• <u>Monsignor P. De Brún</u>	<u>26</u>
<u>University Publications</u>	<u>27</u>

# THE HISTORY OF THE UNIVERSITY

The University has had four different names:

- In 1849, it was called Queen's College Galway
- In 1908, it was changed to University College Galway, or UCG for short
- In 1997, it was changed again to National University of Ireland Galway, or NUI Galway for short
- In 2022, it was renamed to University of Galway

For more information on the history of the University, please go to [Our History & Heritage page](#).

## UNIVERSITY OF GALWAY ACTS 1929 AND 2006

The legal status of University of Galway and the legal and statutory framework within which it works is set out in national legislation and in the internal statutes of the University.

Since the foundation of the University, University of Galway has been governed according to its Statutes. Further information is available from [Legislation, Statutes & Regulations page](#).

# ÚDARÁS NA hOLLSCOILE

## ÚDARÁS NA hOLLSCOILE

Údarás na hOllscoile oversees the overall governance of the University in accordance with the [Universities Act 1997](#) as amended by the [Higher Education Authority Act 2022](#). Its role is to provide active strategic direction and leadership to enable the University to succeed in its mission of education and research and to oversee the work of the President and the University Management Team.

For a list of Údarás na hOllscoile members, please visit [Governing Authority Membership page](#).

## COMMITTEES APPOINTED BY ÚDARÁS NA hOLLSCOILE

Údarás na hOllscoile has four Sub-Committees as follows;

- Finance & Resource
- Equality, Diversity, Inclusion and Human
- Standing and Strategic Planning
- Audit and Risk

Further information on the Sub-Committees and their membership is available in [Governing Authority Committees page](#).



# THE ACADEMIC COUNCIL

## THE ACADEMIC COUNCIL

Information on the Academic Council and the role it plays in setting the academic direction of the University, is available on [Academic Council page](#). The information available includes;

- The role of the Academic Council
- Meeting dates
- Committee documentation
- Academic Council members

Including information on;

- Graduate Studies Board
- Library Strategy Committee
- Teaching and Learning Committee
- Research and Innovation Committee
- Quality Enhancement Committee

## **ACADEMIC COUNCILS STANDING COMMITTEE**

For a list of members in the Academic Council Standing Committee members, please visit [Academic Council Standing Committee page](#).

# THE COLLEGES

## UNIVERSITY OF GALWAY - COLLEGES

### University of Galway has 4 Colleges:

- The College of Arts, Social Sciences and Celtic Studies
- The College of Business, Public Policy and Law
- The College of Science and Engineering
- The College of Medicine, Nursing and Health Sciences

### Schools & Disciplines

There are 19 Schools and over 60 Disciplines in the University of Galway.

For further information on all the Colleges, Schools and Disciplines, please visit [Colleges and Schools website](#).

### College Deans & Heads of Schools

For a listing of College Deans and Heads of Schools, please visit [Senior Academic Roles page](#)

## ACADAMH NA hOLLSCOLAÍOCHTA GAEILGE

Chun eolas a fháil ar Acadamh na hOllscolaíochta Gaeilge, clliceáil [anseo](#).

# SEMESTERS AND OTHER DATES

## SEIMEASTAIR AGUS DÁTAÍ EILE SEMESTERS AND OTHER DATES

Please go to [Academic Term Dates page](#) for information on:

- Semester term dates
- Exam start and end dates
- Public holidays

### CLÁRÚCHÁN - REGISTRATION

For further information relating to Registration dates, please visit the [Registration website](#).

### LAETHANTA OSCAILTE - OPEN DAYS

**For Undergraduate Open Days, please refer to**

[Undergraduate Open Days](#)

**For Postgraduate Open Days, please refer to**

[Postgraduate Open Days](#)

# THE ADMISSION OF STUDENTS

## GENERAL PROVISIONS REGARDING ENROLMENT AND RE-ENROLMENT

For general information relating to the following categories, including enrolment of new students and re-enrolment, please visit the [Admissions Office website](#). The website also contains information in relation to policies and regulations:

- Non-EU undergraduate admission
- Undergraduate admissions
- Postgraduate admissions
- Adult Learning and Continuous Professional Development

# REGULATIONS

## GENERAL REGULATIONS

1. Courses cannot be taken out by a student beginning his/her University studies until he/she submits evidence to the Admissions Office.
2. It is the duty of a student to attend every lecture and to attend/undertake other academic activities (such as essay assignments, laboratory classes, project work seminars, tutorials etc.) as required in each subject of his/her course, unless prevented by some unavoidable cause of absence.
3. Subject to the Regulations of the University, candidates may be tested orally, as well as by written papers, in any examination.

## STATUTES DEALING WITH DISCIPLINE

The Student Code of Conduct sets out guidelines for students at the University of Galway and is overseen by the [Dean of Students](#).

The information contained within the [Student Discipline Process page](#) provides an overview of the below:

- Policies and documents
- Roles and responsibilities
- Process map
- Related processes

## A CODE FOR UNIVERSITY OF GALWAY

For further information and a list of policies for students please visit [Policies for Students page](#).

## University Fees

For further information on regulations governing the payment of fees, please visit [Student Fees website](#). The website also includes information on:

- Understanding course fees
- Online fee payment
- Student levy
- Reception location and opening hours
- Contact details of the fees office

# THE EXAMINATIONS SECURITY GROUP

The Examinations Security Group, in accordance with procedures laid down by the Academic Council, investigates all suspected breaches of the University's Examination Regulations and Procedures, including those which take place at in-house examinations.

Further details are available on the [Examinations Office website](#).

## **APPEAL OF EXAMINATION RESULTS PROCEDURES FOR THE DISCUSSION, CHECKING AND APPEAL OF EXAMINATION RESULTS**

The purpose of which is advise students of the procedures for the discussion, checking and appeal of examination results. Further details are available on the [Examinations Office website](#).

## **QA220 Academic Integrity Policy**

For further information on the code of practice for dealing with instances where students breach academic integrity by engaging in academic misconduct, please visit the Academic Integrity Office's [Policy & Procedures page](#). This applies to both current students and those who have already graduated or left the University.

## AN OLLSCOIL AGUS AN GHAEILGE

Ní hionann saol na mac léinn in Ollscoil na Gaillimhe agus an saol in aon áit eile i bhfianaise gur campas eiseamláireach dátheangach é campas na hOllscoile, i gcathair dhátheangach na Gaillimhe. Tá muid an-bhródúil as an nGaeilge agus is cuid lárnach dhomhain dár bhféiniúlacht agus dár saol í. Buntáiste mór é do mhic léinn a bhfuil suim acu staidéar a dhéanamh ar an nGaeilge go bhfuil pobal bríomhar cainteoirí Gaeilge san ollscoil, agus go bhfuil pobal na hOllscoile fite fuaite i bpobail Ghaeilge agus Ghaeltachta.

Tá rogha cúrsaí Gaeilge ar fáil ag leibhéil éagsúla, agus i réimsí éagsúla, in Ollscoil na Gaillimhe. Aimsigh tuilleadh eolais anseo: [Gaeilge Bheo - Ollscoil na Gaillimhe](#).

Seoladh an chéad straitéis don Ghaeilge san Ollscoil in 2021 – [Straitéis na Gaeilge 2021-2025, Oifigeach na Gaeilge](#).

---

The student experience here in Ollscoil na Gaillimhe is unique given that our campus is a bilingual campus, situated in the heart of the bilingual city of Galway. We are very proud of the Irish language here in the University and it is a central and deep part of our identity and lives. Students who wish to study Irish here have a particular advantage given that we have a vibrant community of Irish speakers in the University, and that the University community is intertwined with Irish and Gaeltacht communities.

We offer a range of Irish courses at various levels in Ollscoil na Gaillimhe. You will find more information here: [Gaeilge Bheo - Ollscoil na Gaillimhe website](#).

The first strategy for the Irish language was launched in the University in 2021. Further information is available on [A Strategy for the Irish Language 2021-2025 page](#).



# OFFICE OPENING HOURS

Please refer to the below links for office opening hours;

## **Student Registry Helpdesk**

[The Student Registry Helpdesk opening hours](#)

## **Fees Office**

[Fees Office opening hours](#)

## **Accommodation Advisory Service**

[Accommodation Advisory Service opening hours](#)

## SAFETY, HEALTH AND WELFARE AT WORK

The role of the Health and Safety Office in University of Galway is to advise and support Údarás na hOllscoile, all levels of Senior University Management (as the employer), Staff and other relevant stakeholders on how best to manage safety in our workplace as required by the Safety, Health and Welfare at Work Act, 2005.

The main University of Galway safety policies and procedures are contained in the [University of Galway Safety Statement](#).

Below are some of the safety documents that can viewed on the [Health and Safety website](#):

- Emergency information
- Fire safety information
- Incident reporting
- Safety statements and risk assessments
- Safety Training
- Safety Responsibilities
- FAQs

# UNIVERSITY OF GALWAY LIBRARY

The [University of Galway Library](#) proactively supports and enhances the learning, teaching, and research activities of the University. The Library acts as a catalyst for your success as University of Galway's hub for scholarly information discovery, sharing, and publication. Through the [Library Catalogue](#) you can access a vast array of information resources both print and online: books, e-books, journals and databases. The [Archives and Special Collections Reading Room](#) provides access to primary source material through Archival collections and Special Collections of rare books.

The Library provides spaces to study, collaborate and create. The James Hardiman Library is situated at the centre of the main campus and offers individual and group study spaces, access to print collections, PC suites and a Makerspace. The Medical Library is situated in the Clinical Sciences Institute and there is a further library in the Shannon College of Hotel Management.

Library staff are here to help and support learning and research through the [Library and IT Helpdesk](#) (online and in the James Hardiman Library), through workshops and one to one support on [academic skills](#), and through support for [research and publishing](#).

Information on all library services, collections and spaces can be found on the [Library website](#).

## **Information Solutions and Services (Réitigh agus Seirbhísí Faisnéise)**

Information Solutions and Services (ISS) provides a broad range of IT services for students and staff at University of Galway such as:

- Service desk ticketing system
- IT Security training protecting against security threats
- Multi factor authentication (MFA)
- IT change management requests
- ICT policies and procedures
- ISS service catalogue

To view an extensive list of services for students and staff, please visit [Information Solution and Services website](#).

# CENTRE FOR ADULT LEARNING AND PROFESSIONAL DEVELOPMENT

Centre for Adult Learning and Professional Development (CALPD) offers an extensive range of professional, part-time and evening courses. These flexible courses allow you to study at your own pace in a wide range of subject. Our Centre website provides you with details on;

- Choosing a course
- Information on pathways to qualifications and fees/funding
- Adult learning courses guide
- Information on Micro-credentials
- Information on flexible postgraduate study opportunities

Further details and a full list of courses are available, on [Centre for Adult Learning Professional Development website](#).

## REGULATIONS FOR HIGHER RESEARCH DEGREES PhD DEGREE

A PhD degree is obtainable in any of the Colleges in University of Galway. Information can be found on the [PhDs and Research Masters page](#) in relation to;

- Find a Supervisor / PhD Project
- Scholarships & Funding
- Research Programmes
- Entry requirements and application procedures

Further information is also available on the [Graduate Studies Office website](#) in relation to;

- Prospective Students
- Current Students
- Guidelines, Regulations & Forms
- Researcher Development
- Structured PhDs

## BURREN COLLEGE OF ART

Burren College of Art provides a range of programmes from Study Abroad undergraduate to full postgraduate degrees (Post Baccalaureate (HDip), MFA/MA in Studio Art or Art & Ecology, and MPhil/PhD in Studio Art.)

Further information is available on all courses offered, please visit [Burren College of Art website](#).

## SHANNON COLLEGE OF HOTEL MANAGEMENT

[Shannon College](#) website has further information in relation to:

- Courses
- Work placement
- Upcoming events
- International students
- Contact details

## ST ANGELA'S COLLEGE, SLIGO

[St Angela's College](#) website has further information on:

- Undergraduate & postgraduate courses
- Admin and support services
- Research and innovation

## Alumni Relations at University of Galway

The community at University of Galway stretches far beyond the campus, with international links forged through our alumni worldwide. Working to maintain and establish relationships with former students and graduates through:

- Regular communications
- Reunion events for past students
- Alumni Awards

For further information in relation to University of Galway Alumni, please visit the [Galway Alumni website](#).

## Galway University Foundation

Since its establishment in 1998, Galway University Foundation has been engaged in generating financial support for University of Galway's programmes and activities from a range of private individuals and institutions.

Visit [Galway University Foundation website](#) for information in relation to:

- Governance and finances
- Current projects
- Research and innovation projects
- Team members
- Board members



# SCHOLARSHIPS AND PRIZES

## Excellence Scholarships

The University of Galway Excellence Scholarships are awarded every year to high achieving entrants to the full-time degree courses offered by University of Galway. Further details of scholarships awarded can be found on the [University of Galway Excellence Scholarships page](#).

## Scholarships at University of Galway

A list of the scholarships awarded annually to first year registered students are available on [Scholarships website](#).

## University of Galway Choral Scholarship Scheme

University of Galway Choral Scholarships are offered jointly by the University of Galway and St Nicholas Schola Cantorum. For further information please visit the [Choral Scholarships page](#).

## NUI Scholarships and Prizes

The National University of Ireland (NUI) offers a range of awards each year to students, graduates and scholars across the NUI federal system, which includes University of Galway as one of the four constituent universities. Full details of all competitions, including eligibility criteria and closing dates, are available on the [NUI Awards page](#) or email: [awards@nui.ie](mailto:awards@nui.ie).

# SCHOLARSHIPS AND PRIZES

## **Scholarships for Mature Students**

The University awards 30 scholarships to mature students entering a full-time undergraduate degree programme. The Scholarship is awarded for the first year of the degree programme. More information is available on the [Mature Scholarships page](#).

## **Postgraduate Scholarships at University of Galway**

A list of the postgraduate scholarships, taught and research across all disciplines are available on the [Postgraduate Scholarships page](#).

## **University Scholars & University Awards**

Students who obtain the minimum requirement at the relevant examination as specified in the [University Scholar Scheme page](#) will be awarded a scholarship prize and scroll.

For information on the various College awards and prizes given to students across the University, please visit [University Scholars & Awards page](#).

# MEMORIAL LECTURES

## MEMORIAL LECTURES

### MONSIGNOR P. DE BRÚN

- The Monsignor de Brún Memorial Fund is derived from a Testimonial to Right Reverend Monsignor Pádraig de Brún, M.A., D.Sc., subscribed by his many friends to mark the occasion of his retirement from the Presidency of University of Galway. An eminent and remarkably versatile Scholar, especially gifted in the study of Languages and of Mathematical Science, Monsignor de Brún was President of the University from 1945 to 1959. The Memorial Fund, which amounted to €508 on 15th December 1960, comprised the balance of the Testimonial Fund left after defraying the costs of a bronze portrait bust (which was presented to Monsignor de Brún, in Galway, in May, 1960).
- The income from the Fund shall be used to endow a public lecture in the University, to be known as Léacht Chuimhneacháin an Mhonsignor P. de Brún.
- The Lectures shall be given on subjects in the Sciences and in the Humanities (including Fine Arts), alternately, every two or three years.
- The Lecturers shall be Visiting Lecturers selected by the President.
- Proposals for the Lecture may be submitted to the President at his request.

# UNIVERSITY PUBLICATIONS

## UNIVERSITY PUBLICATIONS

- The list(s) of accommodation available for students of University of Galway, can be viewed on [Accommodation Advisory Service website](#).
- [Cois Coiribe](#) is a bi-annual online magazine for alumni and friends of the University of Galway, produced by the University's Content Unit. In each edition, we highlight the achievements of our graduates who have made significant contributions in areas such as arts and culture, engineering, science, business, sport, and public life, both in Ireland and internationally. We also provide insights into campus life today with sections on University News, Research Highlights, Student Stories, and Special Features. Explore past editions here: <https://impact.universityofgalway.ie/publications-overview>.
- University Examination Papers: for information on how to obtain past examination papers please visit [Past Exam Papers link](#).
- Information on financial support for further and higher education may be obtained from [HEA Student Finance website](#).
- All communications dealing with Matriculation should be addressed to the Registrar, National University of Ireland, 49 Merrion Square, Dublin 2, or via email to [exemptions@nui.ie](mailto:exemptions@nui.ie).

