

4.5 The Financial Accounting Office issues payment directly to the examiner by banktransfer.

Responsibility for managing and approving claims submitted by External Examiners for Doctorate Degrees (PhD and MDs) Viva Voce Examination and claims from Undergraduate/Taught Masters/Research Masters Extern Examiners rests with the Examinations Office.

Examinations Officer	Policy Owner
Examinations Office	Ensuring implementation of policy Monitoring and reporting compliance with the policy Revisions to the policy Reporting of data breaches to Data Protection Commissioner
External Examiners	Compliance with policy

Overview of ~~hve~~ ~~bo~~ Travel and Subsistence policy and Guidance Notes for completing External Examiners Expenses Claim from May 2013 onwards.

~~hve~~ ~~bo~~ ~~Policy~~ ~~Principles~~ ~~of~~ ~~Travel~~ ~~and~~ ~~Subsistence~~ ~~Policy~~:
[Travel and Subsistence Policy](#)

[Irish Revenue](#) has confirmed that withholding tax will be deducted at source from these payments.

