

PPI Ignite Network @ University of Galway Festival Fund 2025

Goal of funding call

The overarching goal of this seed funding is to support University of Galway staff or students, any patient & community organisations, and individual PPI contributors to host a National PPI Festival event that aligns with the festival's aims (see [National PPI Festival 2025 Guidelines for Event Organisers](#) for detail) in October 2025. The support funds can be used for a wide variety of purposes, including refreshments and catering, design and print, creating accessible information, venue hire, PPI contributor involvement, equipment hire, facilitators hire, interpreters hire, software or equipment costs. The Festival Fund is for National PPI Festival activities only and cannot be used to fund a research project or to cover staff costs.

Who can apply?

This call is open to

- University of Galway staff and students from any discipline
- All patient & community organisations
- Individual members of the public / PPI contributors

Funding

- Applicants can apply for up to €1,000.
- All budgeted costs must be justified.
- Three applicants will be awarded funds as decided by lottery draw.

What is the National PPI Festival?

The fourth National PPI Festival will take place from 1-31 October 2025. It is a national celebration of progress in Public and Patient Involvement in Research (PPI) in Ireland, where people from all over Ireland can meet others interested in PPI to share their experiences, learn from each other and help progress PPI in research in Ireland further.

The Festival, coordinated by the PPI Ignite Network @ RCSI under the motto 'Celebrating our history, embracing our future', aims to:

- Celebrate PPI progress to date.
- Provide opportunities to foster existing relationships.
- Broaden out to connect with the research community not currently involved.
- Increase overall public awareness of PPI.
- Allow a creative space for innovation.

Key Dates

Launch of call: Monday 14th July 2025

Call deadline: 5:00pm Monday 18th August 2025

Assessment of call within 2 weeks of call close

Announcement of Awards by the beginning of September.

Event hosted between 1st-31st of October 2025

Event reporting: December 2025

Application criteria

- This Festival funding call is open to all University of Galway staff members or students, patient & community organisations, members of the public and PPI contributors.
- The successful applicants to the Fund must be willing to participate in activities that promote the event.
- Successful applicants are expected to submit a short overview or case study on the event by end of year (2025) which will be uploaded onto the University of Galway PPI website: <https://www.universityofgalway.ie/ppi/>.
- Any potential outputs to be open source or open access wherever possible
- PPI Ignite Network @ University of Galway, the PPI Ignite Network funders, and the National PPI Festival must be acknowledged on all materials via the use of logos

Application format

- Event or activity working title
- Contact details of primary applicant & other collaborators
- Description of proposed event
- Rationale for festival funding
- Description of how proposed event aligns with festival aims
- PPI involvement in event proposal
- EDI considerations
- Proposed reach to stakeholders
- Projected event impact
- Budget breakdown and justification of planned expenditure
- Declaration

Application assessment procedure

All applications will be assessed by the internal team of the PPI Ignite Network @ University of Galway based on the proposed event's alignment with the National PPI Festival.

Where there are more than three eligible applications, the final awardees will be decided by lottery draw.

For queries and questions relating to this call, please email: john.gaffey@universityofgalway.ie