



# AOYAMA GAKUIN UNIVERSITY (TOKYO)

## Fact Sheet for Student Exchange Program 2023-24

General Information	
<b>Office Dealing with Student Exchange Program</b>	International Center 4-4-25 Shibuya, Shibuya-ku, Tokyo 150-8366 Phone: +81-3-3409-8462 Fax: +81-3-3409-7923
<b>Contact Persons at Aoyama Campus</b>	Inbound Exchange (Partner University students to AGU) Exchange Program Coordinator: Kana Abe (Ms.) Email: <a href="mailto:exchange@aoyamagakuin.jp">exchange@aoyamagakuin.jp</a> Outbound Exchange (AGU students to Partner Universities) Study Abroad Coordinator: Kosuke Ibi (Mr.) Email: <a href="mailto:agu-outbound1@aoyamagakuin.jp">agu-outbound1@aoyamagakuin.jp</a>
<b>Website</b>	<b>Inbound Exchange Program Website:</b> <a href="http://web.iec.aoyama.ac.jp/english/index.html">http://web.iec.aoyama.ac.jp/english/index.html</a> <b>University Website:</b> <a href="http://www.aoyama.ac.jp/">http://www.aoyama.ac.jp/</a> <b>Aoyama Gakuin Website:</b> <a href="https://www.aoyamagakuin.jp/">https://www.aoyamagakuin.jp/</a>
Academic Information	
<b>Academic Calendar</b>	<b><u>Spring 2023 (1<sup>st</sup> Semester)</u></b> End of March: Arrive in Tokyo End of March – Early April: Orientation week Early April – End of July: Classes End of July – Early August: Final Exam Period <b><u>Fall 2023 (2<sup>nd</sup> Semester )</u></b> Early September: Arrive in Tokyo Mid-September: Orientation week Mid-September – End of January: Classes End of January – Early February: Final Exam Period
<b>Academic Departments</b>	<b><u>Aoyama Campus</u></b> -Located in the heart of Tokyo (Shibuya, Tokyo) -7 Academic Departments: Literature; Education, Psychology & Human Studies; Economics; Law; Business; International Politics, Economics & Communication; Cultural and Creative Studies <b><u>Sagamihara Campus</u></b> -Located in Sagamihara city, Kanagawa Prefecture -4 Academic Departments: Science & Engineering; Social Informatics; Global Studies & Collaboration (Japan Studies Program); Community Studies (Currently not opened to exchange students)
<b>Japanese Courses for Exchange Students</b>	<b><u>Aoyama Campus</u></b> Japanese Language & Culture Classes (Level 1 – 7) -Japanese (A),(B),(C) and (D) subjects: 4 classes per week -Japanese Culture & Society: 1 class per week -Japanology: 1 class per week <b><u>Sagamihara Campus</u></b> Japanese Language & Culture Classes (Level 1 – 4) -Japanese (A),(B),(C) and (D) subjects: 4 classes per week -Japanese Culture & Society: 1 class per week -Japanology: 1 class per week NOTE: Those students who will take ONLY English-taught courses does not necessary apply to above.

<b>Course Syllabus</b>	<a href="http://syllabus.aoyama.ac.jp/">http://syllabus.aoyama.ac.jp/</a> NOTE: For every Academic Year, course information and the English course list will be updated at the end of March.
<b>List of Courses taught in English (UG)</b>	<a href="http://web.iec.aoyama.ac.jp/foreigner/exchange/course">http://web.iec.aoyama.ac.jp/foreigner/exchange/course</a>
<b>Course Restrictions for Exchange Students</b>	MBA program, Physical Education classes, Teacher's Certificate courses, Foreign Language courses for Japanese students, some courses offered by the Department of Education, and courses that are full NOTE: Graduate students may be accepted on a limited basis subject to approval from the academic staff based on academic objectives. Most courses are taught in Japanese. A high level of Japanese proficiency is mandatory.
<b>Minimum number of credits</b>	14 credits per semester
<b>Course Registration</b>	Register online during the registration period after attending the course registration orientation upon arrival
<b>Transcripts</b>	<u>Spring (1<sup>st</sup> Semester):</u> -Grade Report (in Japanese, on student portal): September -Official Transcript (in English, sent to International Office): Late September <u>Fall (2nd Semester):</u> -Grade Report (in Japanese, on student portal): March -Official Transcript (in English, sent to International Office): April
<b>Application for Inbound Exchange Program</b>	
<b>Duration of Exchange</b>	1 semester or 1 full-year (two semesters)
<b>Required G.P.A</b>	G.P.A. 2.5 (4.0 scale) or above NOTE: If G.P.A. is not on a 4.0 scale, submit a 'Verification of Academic Standing' written by the International Office Director that states that the student has scored on average or above average in his or her official grades.
<b>Required Language Proficiency</b>	<p><b>&lt;Aoyama Campus&gt;</b></p> <ul style="list-style-type: none"> <li><b><u>Literature; Education, Psychology &amp; Human Studies; Economics; Law; Business; International Politics, Economics &amp; Communication; Cultural and Creative Studies</u></b></li> </ul> <p>A) have studied Japanese for more than 1 year, and have JLPT N5 or equivalent OR B) Japanese Proficiency NOT REQUIRED if the applicant will take only English-taught courses. Instead, student must have the following English Proficiency: TOEFL iBT 68 or IELTS 5.5 or higher, unless English native ✖ NOTE: B) does not apply to Graduate level applicants. Courses at Graduate level are taught in Japanese. Therefore a high level of Japanese ability is mandatory.</p> <p><b>&lt;Sagamihara Campus&gt;</b></p> <ul style="list-style-type: none"> <li><b><u>Social Informatics</u></b></li> </ul> <p>- have studied Japanese for more than 1 year, and have JLPT N5 or equivalent</p> <ul style="list-style-type: none"> <li><b><u>Science &amp; Engineering; Global Studies and Collaboration (Japan Studies Program)</u></b></li> </ul> <p>A) have studied Japanese for more than 1 year, and have JLPT N5 or equivalent OR B) Japanese Proficiency NOT REQUIRED if the applicant will take only English-taught courses. Instead, the student must have the following English Proficiency: TOEFL iBT 68 or IELTS 5.5 or higher, unless they are a native English speaker ✖ ✖NOTE: In case TOEFL or IELTS are not held in your country, follow below 1) Submit Official English Test Score along with an official conversion table of IELTS or</p>

	TOEFL iBT score, issued by the test organization. OR 2) Submit the 'English Proficiency Report' (download the form from the website below) completed by a full-time faculty member teaching English language classes or a full-time faculty member who has obtained a degree from a university where the instruction was in English.															
<b>Application Forms</b>	<a href="http://web.iec.aoyama.ac.jp/foreigner/exchange/material">http://web.iec.aoyama.ac.jp/foreigner/exchange/material</a>															
<b>Deadline for Nomination</b>	<b>Spring (1<sup>st</sup> Semester):</b>	<b>Fall (2<sup>nd</sup> Semester):</b>														
	September 1 to October 31, 2022	February 1 to March 31, 2023														
<b>Deadline for Application materials</b>	November 10, 2022	April 10, 2023														
<b>Accommodation and Others</b>																
<b>Housing Information</b>	<a href="http://web.iec.aoyama.ac.jp/foreigner/exchange/housing">http://web.iec.aoyama.ac.jp/foreigner/exchange/housing</a>															
<b>Estimated Living Costs</b>	<p>The following is an estimate living costs of attending AGU as an Exchange Student for a full academic year (12 months).</p> <table> <tr> <td>Room &amp; Board</td> <td>¥ 1,260,000</td> </tr> <tr> <td>Books and Materials</td> <td>¥ 60,000</td> </tr> <tr> <td>Transportation</td> <td>¥ 35,000</td> </tr> <tr> <td>Extracurricular activities</td> <td>¥ 70,000</td> </tr> <tr> <td>National Health Insurance</td> <td>¥ 25,000</td> </tr> <tr> <td>Miscellaneous</td> <td>¥ 100,000</td> </tr> <tr> <td><b>Total</b></td> <td><b>¥ 1,550,000</b></td> </tr> </table>		Room & Board	¥ 1,260,000	Books and Materials	¥ 60,000	Transportation	¥ 35,000	Extracurricular activities	¥ 70,000	National Health Insurance	¥ 25,000	Miscellaneous	¥ 100,000	<b>Total</b>	<b>¥ 1,550,000</b>
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<b>Total</b>	<b>¥ 1,550,000</b>															
<b>Health Insurance</b>	National Health Insurance (NHI) is compulsory (approx. 2000yen per month. Varies according to city/ward). Must apply on arrival at local city/ward office. Besides the above, it is highly recommended that students arrange appropriate Overseas Insurance in their home country, which should cover their study period in Japan.															
<b>Fitness Center</b>	Costs 3000yen/per academic year. It is required to take Fitness Center orientation and university health check-up in order to join.															
<b>Support for Exchange Students</b>																
<b>International Center</b>	English-speaking staff and faculty members will provide orientations (in Japanese and English), and general/academic counseling after arrival.															
<b>Buddy System</b>	Student volunteers (mostly local Japanese students) will be assigned to provide peer support on school and day-to-day matters.															
<b>Chat Room</b>	<p>Chat Room is a space on campus where international students and Japanese students teach their languages to each other.</p> <p><a href="https://www.youtube.com/watch?v=0YkFBMy26M0">https://www.youtube.com/watch?v=0YkFBMy26M0</a></p> <p><b>-Japanese Sessions:</b> Japanese students teach exchange students conversational Japanese (free to participate)</p> <p><a href="http://web.iec.aoyama.ac.jp/chat_room/jct">http://web.iec.aoyama.ac.jp/chat_room/jct</a></p> <p><b>-English Sessions:</b> English-speaking exchange students can work as chat leaders to teach Japanese students conversational English (will be paid per hour)</p> <p><b>-Other language sessions may be offered</b></p>															
<b>Social and Cultural Events</b>	<p>-International Coffee Hour (twice every semester)</p> <p>-1 Day Bus trip outside Tokyo (once every semester) e.g.: Cherry picking, Grape picking, sightseeing, etc.</p> <p>-Other optional events: Tea leaves harvesting experience, visit to Kabuki, attending a Sumo Tournament, Kimono Workshop, Japanese Sake Workshop, etc.</p>															

Note: The information on this sheet is subject to change.